

**Vineland Public Charter School  
Regular Board Meeting  
August 22, 2022**

**Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

I. CALLED TO ORDER

A. Call to Order by the Board President 5:40 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on July 13, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President -Absent  
Fatma Gadalla, Trustee -Present  
Octavio Mendez, Trustee -Present  
Tessa McKenna, Trustee -Absent  
Vanessa Bones, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, CEO -Present  
CCCSN Executive Director -Present  
CCCSN Deputy Director -Present  
Dennis Zakroff, Board Secretary/Business Administrator -Present  
Christina Murphy, Treasurer-Present  
Mr. Matthew Larson, Principal -Present  
Joseph Zlotek, Assistant Principal -Absent

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to adjourn the work session at 5:41 PM.

B. ROLL CALL

Ms. Fatma Gadalla -Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:42 PM.

B. ROLL CALL

Ms. Fatma Gadalla -Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Minutes of the Regular meeting held on July 25, 2022.
- B. ROLL CALL
  - Ms. Fatma Gadalla -Yes
  - Mr. Octavio Mendez- Yes
  - Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XII. OLD BUSINESS

XIII. FINANCE

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve items 1 through 24 under Finance.
  - 1. Recommend approval of line item transfers for the Month of June 2022. (Backup L-1)
  - 2. Recommend the approval of the Board Secretary's Reports in June. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
  - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2022. (Backup L-3)
  - 4. Recommend approval of the July bills as attached in the amount of \$470,965.50 (Back-up L-4)
  - 5. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - 6. Recommend to approve the expense reclassification report for July 2022. (Back-up L-5)
  - 7. Recommend approval of line item transfers for the Month of July 2022. (Backup L-7)
  - 8. Recommend the approval of the Board Secretary's Reports in July. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-8)
  - 9. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2022. (Backup L-9)
  - 10. Recommend approval of the bills as attached in the amount of \$242,185.96 (Back-up L-10)
  - 11. Recommend approval of the following payrolls (Backup L-11):
    - July 15, 2022 - \$36,744.19
    - July 31, 2022 - \$39,519.96
    - August 15, 2022 - \$40,227.48
  - 12. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and

upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13. Recommend to approve the expense reclassification report for July 2022. (Back-up L-12)
14. Recommend approval of the estimate with Birch's Communications in the amount of \$2,999.85. (Back-up L-13)
15. Recommend approval for the service agreement with Language Learning Network for the 2022-2023 School year in the amount of \$29,250. (Back-up L-14)
16. Recommend approval for the proposal with GoGuardian FOR THE 2022-2023 SCHOOL YEAR IN THE AMOUNT OF \$9,675. (Back-up L-15)
17. Recommend approval for the proposal with Inspired Instruction Professional Development for teachers in the amount of \$23,800. (Back-up L-16)
18. Recommend to approve the proposal with Let's Go Learn for the 2022-2023 school year in the amount of \$6,376.50 (Back-up L-17)
19. Recommend to approve the proposal with Beable for the 2022-2023 school year in the amount of \$8,300. (Back-up L-18)
20. Recommend to approve the proposal with Beable for professional development for the 2022-2023 school year in the amount of \$10,000. (Back-up L-19)
21. Recommend approval for the invoice with Epic Environmental in the amount of \$300. (Back-up L-20)
22. Recommend consideration for request for tuition reimbursement for Amber Nagle. (Back-up L-21)
23. Recommend to approve the Board Resolution for electricity of the Millville Public Charter School (Back-up L-22)
24. Recommend to approve reimbursement for Leader to Leader program for Joseph Zlotek. (Back-up L-23)

B. ROLL CALL

Ms. Fatma Gadalla -Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XIV. POLICY UPDATES

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve item 1 under Policy.
  1. Second Reading and Adoption of Policy Alert #228. Please see attached.
    - P0163 Quorum (Revised)
    - P1511 Board of Education Website Accessibility (Revised)
    - P2415 Every Student Succeeds Act (Revised)
    - P & R 2432 Scholl Sponsored Publication (Abolished)
    - P 3216 Dress and Grooming (Revised)
    - P 3270 Professional Responsibilities (Revised)
    - R 3270 Lesson Plans and Plan Books (Revised)
    - P 4216 Dress and Grooming (New)
    - P & R 5513 Care of School Property (Revised)
    - P 5517 School District Issued Student Identification Cards (Revised)
    - P 5722 Student Journalism (New)
- B. ROLL CALL  
Ms. Fatma Gadalla -Yes

Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XV. PERSONNEL

- A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel.
1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
  2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL  
Ms. Fatma Gadalla -Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to accept the Principal's reports.
1. Reports as presented by Mr. Larson
  2. Nursing Services Plan (Back-up SO-2)
  3. Nurse Standing Orders for the 2022-2023 School year (Back-up SO-3)
- B. ROLL CALL  
Ms. Fatma Gadalla -Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to accept the Executive Director's reports.
1. Report as presented by Mr. Matthew Ackiewicz.  
County Superintendent Bob Bumpass and County Business Administrator Wayne Knight were given a tour of the school  
Mrs. Kim Garcia will be working on the Charter Renewal  
Will need board members to meet the renewal committee  
Working on security improvements  
Working on branding and creating an online store
- B. ROLL CALL  
Ms. Fatma Gadalla -Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XIX. ADJOURNMENT

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to adjourn the meeting at 6:15 PM.
- B. ROLL CALL
  - Ms. Fatma Gadalla -Yes
  - Mr. Octavio Mendez- Yes
  - Ms. Vanessa Bones – Yes
- C. All were in favor and the motion carried.  
Next Meeting is on September 26, 2022

Respectfully submitted,

Dennis Zakroff

Board Secretary/ Business Administrator