**Vineland Public Charter School
Regular Board Meeting
November 22, 2021
Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER |
|   | A. | Call to Order by the Board President 5:30 PM |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING |
|   | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 17, 2021. |
| III. | PLEDGE OF ALLEGIANCE |
|   | A. | Led by Mr. Dennis Zakroff |
| IV. | ROLL CALL |
|   | A. | Vanessa Phillips, President - PresentArt Capriotti, Trustee - PresentFatma Gadalla, Trustee - PresentOctavio Mendez, Trustee - PresentTessa McKenna, Trustee- Absent |
|   | B. | Also Present: |
|   |   | 1. | Kim Garcia, CEO -PresentCCCSN Executive Director - PresentCCCSN Deputy Director- PresentDennis Zakroff, Business Administrator -Present Christina Murphy, Treasurer -PresentBrian Caulford, Comptroller -AbsentMatthew Larson, Principal - PresentJoseph Zlotek, Assistant Principal - PresentAnnemarie Lucchesi, Bookkeeper -Absent |
| V. | REVIEW OF AGENDA |
|   | A. | Questions – No questions |
| VI. | OPEN TO PUBLIC No public present |
|   |   | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION |
|   | A. | Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to adjourn the work session at 5:32 PM. |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| VIII. | CALLED TO ORDER |
|   | A. | Regular meeting called to order by the Board President at 5:32 PM. |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| IX. | APPROVE MINUTES |
|   | A. | Motion by Mr. Art Capriottie and second by Mr. Octavio Mendez to approve the Minutes of the Regular and Executive session meetings held on October 25, 2021. |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| X. | OLD BUSINESS |
| XI. | FINANCE |
|   | A. | Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 through 14 under Finance. |
|   |   | 1. | Recommend approval of line item transfers for the Month of October 2021. (Backup L-1) |
|   |   | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|   |   | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2021.(Backup materials L-3) |
|   |   | 4. | Recommend approval of the bills as attached in the amount of $451,162.85. |
|   |   | 5. | Recommend approval of the following payrolls (Backup L-5): October 31, 2021 - $ 126,564.24November 15, 2021 - $126,565.14 |
|   |   | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|   |   | 7. | Recommend to approve the expense reclassification report for October 2021. (Backup L-6) |
|   |   | 8. | Resolution to approve the Annual Charter Fiscal Questionnaire. (Back-up L-7) |
|   |   | 9. | Recommend to approve proposal with Clements Education in the amount of $2,200. (Back-up L-8) |
|   |   | 10. | Recommend approving Inspired Instruction Professional Development Quote for $1800 for teacher training (Back-up L-9) |
|   |   | 11. | Recommend approving Inspired Instruction Professional Development Quote for $5400 for teacher training. (Back-up L-10) |
|   |   | 12. | Recommend approval for curriculum writing for the attached teachers (Back-up L-11) |
|   |   | 13. | Recommend to approve the temporary speech services with Christine Schwarz. (Back-up L-12) |
|   |   | 14. | Recommend to approve the CAP program for teachers and Students with Sue Bacon.  |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| XII. | POLICY UPDATES |
|   | A. | Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to approve item 1 under Policy. |
|   |   | 1. | Second Reading and adoption of Policy Alert #225. (See Attached) |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| XIII. | PERSONNEL |
|   | A. | Motion by Mr. Art Capriotti and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel. |
|   |   | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|   |   | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| XIV. | FACILITIES (NONE) |
| XV. | SCHOOL OPERATIONS  |
|   | A. | Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to accept the Principal's reports. |
|   |   | 1. | Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek  |
|   |   | 2. | Resolution to approve the Annual Preschool Operational Plan Update. (Back-up SO-2)  |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| XVI. | EXECUTIVE DIRECTOR'S REPORT |
|   | A. | Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to accept the Executive Director's reports. |
|   |   | 1. | Report as presented by Dr. Garcia and Ms. Kim GarciaElectronic sign for the building potentiallyGovernors facilities monies – no charter schools includedContinue to add more data to the principal reports to provide more information for the boardWorking with the principals with walk throughs and updating the curriculum Additional professional development to support staffRecruitment efforts, tracking referrals from parentsVideos being shared with parents of school eventsIncreased social media presence |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
| XVII. | ADJOURNMENT |
|   | A. | Motion by Ms. Fatma Gadalla and second by Mr. Art Capriotti to adjourn the meeting at 6:08\_ PM. |
|   | B. | ROLL CALLMs. Vanessa Phillips -YESMr. Art Capriotti -YESMs. Fatma Gadalla -YESMr. Octavio Mendez- YesAll were in favor and the motion is carried |
|   | C. | Next Meeting is on December 20, 2021.  |

 Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary