

**Vineland Public Charter School
Work Session/Regular Board Meeting Minutes
August 24, 2020**

Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President at 5:31 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on June 22, 2020.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Dr. Richardson.
- IV. ROLL CALL
 - A. Vanessa Phillips, President – PRESENT (By Phone)
Rudy Zuniga, Vice President – PRESENT (By Phone)
Art Capriotti, Trustee – PRESENT (By Phone)
Dawn Coraluzzo, Trustee - ABSENT
Fatma Gadalla, Trustee – PRESENT (By Phone)
 - B. Also Present:
 - 1. CCCSN Executive Director – PRESENT (By Phone)
CCCSN Deputy Director – PRESENT (By Phone)
Dr. Shay Richardson, Business Administrator/Board Secretary - PRESENT
Kim Garcia, Interim Principal - ABSENT
Matthew Larson, Assistant Principal – PRESENT (By Phone)
Joseph Zlotek, Assistant Principal - ABSENT
Courtney Alvarez, Director of Human Resources – PRESENT (By Phone)
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Fatma Gadalla and second by Art Capriotti to adjourn the Work Session at 5:32 PM.
 - B. ROLL CALL
 - Vanessa Phillips – YES
 - Rudy Zuniga – YES
 - Art Capriotti – YES
 - Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:33 PM.
 - B. ROLL CALL

Vanessa Phillips – YES

Rudy Zuniga – YES

Art Capriotti – YES

Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

IX. EXECUTIVE SESSION - None at this time.

X. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

XI. APPROVE MINUTES

A. Motion by Rudy Zuniga and second by Fatma Gadalla to approve the Minutes of the Regular meeting held on July 20, 2020. (Backup M-1)

B. ROLL CALL

Vanessa Phillips – YES

Rudy Zuniga – YES

Art Capriotti – YES

Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

XII. OLD BUSINESS – None at this time.

XIII. FINANCE

A. Motion by Vanessa Phillips and second by Art Capriotti to approve items #1 through #11 under Finance.

1. Recommend approval of line item transfers for the Month of July 2020. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2020. (Backup L-3)

4. Recommend approval of the bills list as attached (Backup L-4):
July 1, 2020 - July 31, 2020 - \$279,639.48

5. Recommend approval of the following payrolls (Backup L-5):
July 31, 2020 - \$26,292.45
August 15, 2020 - \$26,191.25

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend approval of the expense reclassification report for July 2020. (Backup L-6)

8. Recommend to approve the tuition reimbursement request of Stefanie Alvarez, Director of Food Services, in the amount of \$4,642.00 for the Summer 2020 semester at Purdue University. (Backup L-7)
9. Recommend approval of the agreement with Electronic Security Solutions (ESS) to provide alarm services at a rate of \$1,480.00. (Backup L-8)
10. Recommend to apply and accept the Digital Divide grant in the amount of \$72,042.00. (Backup L-9)
11. Recommend approval to appoint Joseph Zlotek as Assistant Principal through the shared services agreement with Millville Public Charter School, effective September 1, 2020.

B. ROLL CALL

Vanessa Phillips – YES

Rudy Zuniga – YES

Art Capriotti – YES

Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

XIV. POLICY UPDATES

- A. Motion by Fatma Gadalla and second by Rudy Zuniga to approve item #1 under Policy Updates.

1. Recommend approval of the New Jersey Policy Alert No. 220, June 2020, for a Second Reading and Adoption (Backup POL-1):

Policy #1649, Federal Families First Coronavirus (COVID-19) Response Act

Policy #2270, Religion in Schools (Revised)

Policy #2431.3, Heat Participation Policy for Student-Athlete Safety (Revised)

Policy #2622, Student Assessment (Revised)

Policy #5111, Eligibility of Resident/Nonresident Students (Revised)

Policy #5200, Attendance (Revised)

Policy #5320, Immunization (Revised)

Policy #5330.04, Administering an Opioid Antidote (Revised)

B. ROLL CALL

Vanessa Phillips – YES

Rudy Zuniga – YES

Art Capriotti – YES

Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

XV. PERSONNEL

- A. Motion by Art Capriotti and second by Fatma Gadalla to approve items #1 through #4 under Personnel.

1. Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1)

2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

3. Recommend approval to apply for a School Nurse/Non-Instructional (endorsement code 3010) emergency certificate for Stacey Davis, effective immediately.
4. Recommend approval of the FMLA leave for the attached personnel. (Backup PER-3)

- B. ROLL CALL
Vanessa Phillips – YES
Rudy Zuniga – YES
Art Capriotti – YES
Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

XVI. FACILITIES - See the Executive Director's Report.

XVII. SCHOOL OPERATIONS

- A. Motion by Fatma Gadalla and second by Rudy Zuniga to approve items #1 through #3 under School Operations.
1. Recommend approval of the Principal's Report as presented by Mrs. Garcia. (Backup SO-1)
 2. Recommend to approve the revised Restart and Recovery Plan to Reopen Schools. (Backup SO-2)
 3. Recommend to approve the Vineland Public Charter School mentoring plan for the 2020-2021 school year. (Backup SO-3)

- B. ROLL CALL
Vanessa Phillips – YES
Rudy Zuniga – YES
Art Capriotti – YES
Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Fatma Gadalla and second by Vanessa Phillips to approve item #1 under Executive Director's Report.
1. Report as presented by the CCCSN representative.
 - Safe building
 - New Chromebooks; additional parts ordered
 - Staggered times for dismissals
 - Governor Murphy has not closed schools; decisions are left up to individual districts.
 - New school nurse
 - Hotspots were ordered
 - Virtual learning classrooms have televisions and webcams.

- B. ROLL CALL
Vanessa Phillips – YES
Rudy Zuniga – YES
Art Capriotti – YES
Fatma Gadalla – YES

Motion passed on a unanimous Roll Call vote.

XIX. ADJOURNMENT

- A. Motion by Fatma Gadalla and second by Vanessa Phillips to adjourn the meeting at 5:57 PM.
- B. ALL IN FAVOR
Voice Vote – Four (4) AYES
- C. Next Meeting September 21, 2020

Respectfully Submitted,



Dr. Shay Richardson
Business Administrator/Board Secretary