Vineland Public Charter School
Regular Board Meeting Minutes
September 21, 2026
Convenes at 6:45 pm in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER
   A. Call to Order by the Board President 6:50 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
   A. Public Notice of this Meeting was advertised our Website under public notices

III. PLEDGE OF ALLEGIANCE
   A. Led by Mr. Dennis Zakroff

IV. ROLL CALL
   A. Vanessa Phillips, President- Present
   Vanessa Bones, Vice-President -Present
   Fatma Gadalla, Trustee-Absent
   Octavio Mendez, Trustee-Present

   B. Also Present:
      1. Matthew Ackiewicz, Superintendent – Present
      CCCSN Executive Director- Present
      CCCSN Deputy Director-Present
      Matthew Larson, Chief Academic Officer-Present
      Dennis Zakroff, Board Secretary/Business Administrator- Present
      Christina Murphy, Treasurer -Present
      Joseph Keyek, Facilities Manager-Present
      Jennifer Hagan, HR Coordinator- Present
      Mr. Joseph Zlotek, Principal- Present
      Ms. Morgan Frazier, Assistant Principal- Present

V. REVIEW OF AGENDA
   A. Questions- No questions

VI. OPEN TO THE PUBLIC
      1. The public may ask questions pertaining to agenda items only. No public present

VII. RECOMMENDATION TO THE BOARD OF TRUSTEES Withdrawn before meeting
   A. Motion by to approve item 1 under Recommendation to the Board of Trustees
      1. Recommend to approve the appointment of as Board Member
   B. ROLL CALL

VIII. APPROVE MINUTES
   A. Motion by Ms. Vanessa Bones and second motion by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on August 17, 2026.
   B. ROLL CALL
   Ms. Vanessa Phillips- Yes
   Ms. Vanessa Bones- Yes
   Mr. Octavio Mendez- Yes

   All were in favor and the motion carried.

IX. OLD BUSINESS (NONE)

X. FINANCE

A. Motion by Ms. Vanessa Bones and second motion by Mr. Octavio Mendez to approve items 1 through 27 under Finance.

1. Recommend approval of line-item transfers for the Month of August 2026. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in August. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2026. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2026. (Backup L-3)
4. Recommend approval of the August bills as attached in the amount of $580,297.46 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)
   August 15, 2026 - $31,442.98
   August 31, 2026 - $25,580.09
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Back-up L-6)
7. Recommend to approve the quote from School Nurse Supply in the amount of $664.01 (Back-up L-7)
8. Recommend to approve the quote from West Music for instruments and supplies in the amount of $411.95. (Back-up L-8)
9. Recommend to approve the quote from Barnes & Noble for books in the amount of $652.18 (Back-up L-9)
10. Recommend to approve the quote from JW Pepper for school supplies in the amount of $432.23. (Back-up L-10)
11. Recommend to approve the order quote from Plank Road Publishing for music supplies in the amount of $139.40 (Back-up L-11)
12. Recommend to approve the quote from Heggerty for school supplies in the amount of $4,000.00. (Back-up L-12)
13. Recommend to approve the invoice from Vazquez landscaping in the amount of $880.00. (Back-up L-13)
14. Recommend to approve the quote from Wilson Language Training for school supplies in the amount of $8,564.40. (Back-up L-14)
15. Recommend to approve the quote from TCI for school supplies in the amount of $22,372.00. (Back-up L-15)
16. Recommend to approve the quote from Gopher for gym supplies in the amount of $1,357.50 (Back-up L-16)
17. Recommend to approve the quote from Teaching Strategies for school supplies in the amount of $1,648.20. (Back-up L-17)
18. Recommend to approve the estimate from ProGreen Property Solutions for a Basketball hoop install in the amount of $3,600.00. (Back-up L-18)
19. Recommend to approve the estimate from Vazquez Landscaping for playground cleanup in the amount of $2,600.00. (Back-up L-19)

20. Recommend to approve the service agreement between CompleteCare Health Network and VPCS for the 2026-2027 school year. (Back-up L-20)
21. Recommend to approve the quote from Teaching Strategies for school supplies in the amount of $2,128.00. (Back-up L-21)
22. Recommend to approve the Reimbursement Confirmation from TPAF in the amount of $70,917.83. (Back-up L-22)
23. Recommend to approve the quote from Power School for license subscription in the amount of $1,625.19. (Back-up L-23)
24. Recommend to approve the registration notice from Strauss Essmay training program in the amount of $145 per person per session for Anne Marie Lucchesi & Jennifer Hagan. (Back-up L-24)
25. Recommend to accept the Mentoring Plan for the 2026-2027 school year. (Back-up L-25)
26. Recommend to accept the Individual Teacher Professional Development Plan. (Back-up L-26)
27. Recommend to approve and accept the 2026-2027 Agreement for Homebound Instruction Service for $55 per hour with Brookfield Schools. (Back-up L-27)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XI. POLICY UPDATES

XII. PERSONNEL

A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve items 1 and 2 under Personnel.
1. Recommend approval of the staff list for the 2026-2027 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XIII. FACILITIES

A. Motion by Ms. Vanessa Bones and second motion by Mr. Octavio Mendez to approve item 1 under Facilities.
1. Reports as presented by Mr. Joseph Keyek. (F-1)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XIV. SCHOOL OPERATIONS

A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to accept the Principal's reports.

1. Reports as presented by Mr. Joe Zlotek or Ms. Morgan Frazier (SO-1)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XV. SUPERINTENDENTS REPORT

A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
Mr. Larson spoke about the changes and improvements being made to the professional development for the instructional staff. Mr. Ackiewicz spoke about the increased enrollment and the vision for moving forward.

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XVI. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.
Dr. Garcia spoke about the reports from the State reports on the top schools and the schools were voted the worst or unsafe.

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XVII. ADJOURNMENT

A. Next Meeting is on October 19, 2026.

B. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to adjourn the meeting at 7:24 PM.

C. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary