

**Vineland Public Charter School
Regular Board Meeting
September 26, 2022**

Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 5:31 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1,2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President - Present
Fatma Gadalla, Trustee - Present
Octavio Mendez, Trustee - Present
Tessa McKenna, Trustee - Present
Vanessa Bones, Trustee – Present

B. Also Present:

1. Matthew Ackiewicz, CEO - Present
CCCSN Executive Director -Absent
CCCSN Deputy Director -Absent
Dennis Zakroff, Board Secretary/Business Administrator - Present
Christina Murphy, Treasurer -Present
Mr. Matthew Larson, Principal -Present
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. RECOMMENDATION TO THE BOARD OF TRUSTEES

A. Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to approve items 1 and 2 under Recommendation for the Board of Trustees.

1. Information pertaining to Board Member Training for Charter Renewal.
2. Information pertaining to board member's skills and experience that help to govern the school effectively.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez - Yes
Ms. Tessa McKenna – Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

VIII. EXECUTIVE SESSION

IX. OPEN TO PUBLIC

X. APPROVE MINUTES

A. Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to approve the Minutes of the Regular board meeting held on August 22, 2022.

B. ROLL CALL

Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla – Yes

Mr. Octavio Mendez - Yes

Ms. Tessa McKenna – Yes

Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XI. OLD BUSINESS

XII. FINANCE

A. Motion by Ms. Vanessa Phillips and second by Ms. Tessa McKenna to approve items 1 through 15 under Finance.

1. Recommend approval of line item transfers for the Month of August 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2022. (Backup L-3)
4. Recommend approval of the August bills as attached in the amount of \$278,372.57 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
August 15, 2022 - \$40,227.47
August 31, 2022 - \$29,094.90
September 15, 2022 - \$133,301.35
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for August 2022. (Back-up L-6)
8. Recommend to approve the Memorandum of Agreement with Complete Care for the 2022-2023 school year (Back-up L-7)
9. Recommend to approve the Education Service Provider Agreement between Cumberland County Charter School Network and Vineland Public Charter School (Back-up L-8)
10. Recommend the approval of the field trip for 5th-8th graders to the Ritz Theatre in Haddon Township. (Back-up L-9)
11. Recommend to approve the quote with Silver Sky in the amount of \$35,428.03 (Back-up L-10)
12. Recommend to approve the Lease Agreement with Sheppard Bus Service for the 2022-2023 School Year. (Back-up L-11)

13. Recommend approval for the proposal with Carolyn Burke for Pre-School services in the amount of \$7,500. (Back-up L-12)
14. Recommend approval for the tuition reimbursement for Christine Howell in the amount of \$4,382. (Back-up L-13)
15. Recommend the approval of the allocations of teacher salaries. (Back-up L-14)

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez - Yes
Ms. Tessa McKenna – Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XIII. POLICY UPDATES (NONE)

XIV. PERSONNEL

- A. Motion by Ms. Tessa McKenna and second by Ms. Vanessa Bones to approve items 1 through 2 under Personnel.
 1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez - Yes
Ms. Tessa McKenna – Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XV. FACILITIES

XVI. SCHOOL OPERATIONS

- A. Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to accept the Principal's reports.
 1. Reports as present by Mr. Matthew Larson or Mr. Joseph Zlotek. (Back-up SO-1)

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez - Yes
Ms. Tessa McKenna – Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XVII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to accept the Executive Director's reports.
 1. Report as presented by Mr. Ackiewicz.
Walked the building today, preparing for Charter Renewal
Cultural of the school is good

Teachers have a sense of urgency in their lessons
The building is good shape and the new basketball hoops are installed

2. Reporting on the School demographics (Back-up E-1)

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez - Yes
Ms. Tessa McKenna – Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

XVIII. ADJOURNMENT

A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to adjourn the meeting at 6:01 PM.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez - Yes
Ms. Tessa McKenna – Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried.

C. Next Meeting is on October 24, 2022

Respectfully submitted,

Dennis Zakroff

Board Secretary/ Business Administrator