**Vineland Public Charter School  
Regular Board Meeting  
August 23, 2021  
5:30 PM in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:32 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by \_Christina Murphy\_\_\_\_\_ | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President - Present Art Capriotti, Vice President - Absent Fatma Gadalla, Trustee - Present Octavio Mendez, Trustee- Present Tessa McKenna, Trustee- Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO - Present CCCSN Executive Director - Present  CCCSN Deputy Director - Present Dennis Zakroff, Board Secretary/Business Administrator- Present Christina Murphy, Treasurer - Present Courtney Alvarez, Director of Human Resources - Present  Brian Caulford, Comptroller - Absent Matthew Larson, Principal- Present Joseph Zlotek, Assistant Principal- Absent  Annemarie Lucchesi, Bookkeeper- Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Ms. Gadalla and second by Mr. Mendez to adjourn the work session at 5:34 PM. | |
|  | B. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at \_5:35\_\_\_\_ PM. | |
|  | B. | ROLL CALL  Vanessa Phillips - Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes | |
| IX. | EXECUTIVE SESSION none | | |
| X. | OPEN TO PUBLIC none | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Gadalla and second by Mr. Mendez to approve the Minutes of the Regular and Executive session meetings held on July 26, 2021. | |
|  | B. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried | |
| XII. | OLD BUSINESS | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Ms. McKenna and second by Ms. Phillips to approve items 1 through 23 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of June 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying  .(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2021. (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $464,085.75. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  June 15, 2021 - $106,349.91 June 30, 2021 - $133,151.01 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification reports for June 2021 (Back-up L-6) |
|  |  | 8. | Recommend approval of line item transfers for the Month of July 2021. (Backup L-7) |
|  |  | 9. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-8) |
|  |  | 10. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2021. (Backup materials L-9) |
|  |  | 11. | Recommend approval of the bills as attached in the amount of $355,424.19. |
|  |  | 12. | Recommend approval of the following payrolls (Backup L-11):  July 15, 2021 - $44,831.56  July 31, 2021 - $44,016.16 |
|  |  | 13. | Recommend to approve the expense reclassification reports for July 2021 (Back-up L-12) |
|  |  | 14. | Recommend approval of the final budget and narrative for the 2020-2021 school year. (Back-up L-13) |
|  |  | 15. | Recommend to approve the proposed Lets go Learn contract for the 2021-2022 school year $ 11,375.00 (Back-L-14) |
|  |  | 16. | Recommend to approve EMR Peak Performance maintenance for foodservice equipment for $1,400.00 annual (Back-up L-15) |
|  |  | 17. | Recommend to approve staffing agreement with General Healthcare for related services (Back up L-16) |
|  |  | 18. | Recommend to approve Lease Agreement for temporary bus rental (Back-up L-17) |
|  |  | 19. | Approve agreement with Shepperd busing to house buses at their L Lot at no Charge (Back-up L-18) |
|  |  | 20. | Recommend to approve the Quote with LSI for the Academic Teaming Kits in the amount of $2,990.00 (Back-up L-19) |
|  |  | 21. | Recommend to approve the Corporate Resolution for use of Facsimile Signature. (Back-up L-20 |
|  |  | 22. | Recommend to accept and submit the application for the following grants:  ARP IDEA Basic $18528  ARP IDEA Preschool $1573  (Back-up L-21) |
|  |  | 23. | Recommend to approve the contract with Ocean First Bank (Back-up L-22) |
|  | B. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried | |
| XIV. | POLICY UPDATES | | |
|  | A. | Motion by Ms. Phillips and second by Mr. Mendez to approve item 1 under Policy. | |
|  |  | 1. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried |
| XV. | PERSONNEL | | |
|  | A. | Motion by Ms. Gadalla and second by Mr. Mendez to approve items 1. through 2. under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried | |
| XVI. | FACILITIES none | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Phillips and second by Ms. Gadalla to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Larson |
|  | B. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Mendez and second by Ms. Gadalla to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mrs. Garcia.  -Will continue to meet online as board  - Teacher hirings – for increased enrollment  - Ms. Pagonis is a friend of the school who will assist us in looking at math data  - Business office – closing out the year  -IT – chromebooks for each student  -Facilities – landscaping up to date  - food service – PBT cards |
|  |  | 2. | PDP as presented by Mrs. Garcia. |
|  | B. | ROLL CALL  Vanessa Phillips -Yes  Fatma Gadalla - Yes  Octavio Mendez - Yes  Tessa McKenna – Yes  All are in favor and the motion carried | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Mr. Mendez and second by Ms. Gadalla to adjourn the meeting at \_6:09 PM. | |
|  | B. | ALL IN FAVOR | |
|  | C. | Next Meeting is on September 27, 2021 | |

Respectfully Submitted;

Dennis Zakroff

Business Administrator/ Board Secretary