**Vineland Public Charter School  
Work Session/Regular Board Meeting Minutes  
April 27, 2020  
Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President at 5:34 PM. | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on June 24, 2019. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Dr. Richardson. | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President – PRESENT (By Phone) Rudy Zuniga, Vice President – ABSENT  Art Capriotti, Trustee – PRESENT (By Phone) Dawn Coraluzzo, Trustee - ABSENT Fatma Gadalla, Trustee – PRESENT (By Phone) | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director – PRESENT (By Phone) CCCSN Deputy Director – PRESENT (By Phone) Dr. Shay Richardson, Business Administrator/Board Secretary - PRESENT Kim Garcia, Interim Principal – PRESENT (By Phone) Matthew Larson, Vice Principal - ABSENT Lisa Zuniga, Director of Human Resources - ABSENT |
|  | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to adjourn the Work Session at 5:35 PM. | |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:36 PM. | |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| IX. | EXECUTIVE SESSION - None at this time. | | |
| X. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Art Capriotti and second by Fatma Gadalla to approve the Minutes of the Regular meeting held on March 23, 2020. (Backup M-1) | |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XII. | OLD BUSINESS – None at this time. | | |
| XIII. | BOARD OPERATIONS | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to approve item #1 under Board Operations. | |
|  |  | 1. | Recommend approval of the following dates for the Board of Trustees meetings for 2020-2021. All meetings will begin at 5:30 PM in the VPCS Cafeteria (Backup BO-1): July 20 August 24 September 21 October 26 November 23 December 21 January 25 February 22 March 22 April 26 May 24 June 21 |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XIV. | FINANCE | | |
|  | A. | Motion by Art Capriotti and second by Vanessa Phillips to approve items #1 through #9 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of March 2020. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2020. (Backup L-3) |
|  |  | 4. | Recommend approval of the bills list as attached (Backup L-4): March 1, 2020 to March 31, 2020 - $375,102.70 |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5): March 31, 2020 - $99,826.28 April 15, 2020 - $94,610.31 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend approval of the expense reclassification report for March 2020. (Backup L-6) |
|  |  | 8. | Recommend approval to renew health benefits through Cumberland County Charter School Network at a decrease of 3.85% for the 2020-2021 contract year. (Backup L-7) |
|  |  | 9. | Recommend approval to renew the consolidation agreement for food services with Millville Public Charter School and relinquish any independent arrangements with the New Jersey Department of Agriculture for 2020-2021. |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XV. | POLICY UPDATES | | |
|  | A. | Motion by Fatma Gadalla and second by Art Capriotti to approve item #1 under Policy Updates. | |
|  |  | 1. | Recommend approval of the New Jersey Policy Alert No. 219, March 2020, for a Second Reading and Adoption (Backup POL-1): Policy #0152, Board Officers Policy #1581, Domestic Violence Policy #2422, Health and Physical Education Policy #3421.13, Postnatal Accommodations Policy #5330, Administration of Medication Policy #7243, Supervision of Construction Policy #8210, School Year Policy #8220, School Day Policy #8220, School Closings Policy #8462, Reporting Potentially Missing or Abused Children |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XVI. | PERSONNEL | | |
|  | A. | Motion by Fatma Gadalla and second by Vanessa Phillips to approve items #1 through #3 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2019-20 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  |  | 3. | Recommend approval to renew staff for the 2020-2021 school year as listed in the attached. (Backup PER-3) |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XVII. | FACILITIES - See the Executive Director's Report. | | |
| XVIII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to approve items #1 through #4 under School Operations. | |
|  |  | 1. | Recommend approval of the Principal's report as presented by Mrs. Garcia. (Backup SO-1) |
|  |  | 2. | Recommend approval to amend the 2019-2020 school year calendar and Preschool calendar to make Spring Break April 10-13, and June 16 as the last day for students. Revisions have been made in order to maintain continuity of instruction. (Backup SO-2) |
|  |  | 3. | Recommend approval of the calendar for the 2020-21 school year. (Backup SO-3) |
|  |  | 4. | Recommend approval of the Preschool calendar for the 2020-21 school year as attached. (Backup SO-4) |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XIX. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Fatma Gadalla and second by Vanessa Phillips to approve item #1 under Executive Director's Report. | |
|  |  | 1. | Report as presented by the CCCSN representative.   * Updates to the school calendar. * Facilities – Improvements to grounds * Playground * Fence * Mulch * All rooms cleaned * All students eligible for free breakfast and lunch, including any individual under the age of 18. * Schools closed until May 15, 2020. |
|  | B. | ROLL CALL  Vanessa Phillips –YES  Art Capriotti – YES  Fatma Gadalla – YES  **Motion passed on a unanimous Roll Call vote.** | |
| XX. | ADJOURNMENT | | |
|  | A. | Motion by Art Capriotti and second by Vanessa Phillips to adjourn the meeting at 5:56 PM. | |
|  | B. | ALL IN FAVOR  **Voice Vote – Three (3) AYES** | |
|  | C. | Next Meeting May 18, 2020 | |

Respectfully Submitted,

Dr. Shay Richardson

Business Administrator/Board Secretary