

**Vineland Public Charter School  
Regular Board Meeting  
February 27, 2023**

**Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President 5:31PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Mr. Dennis Zakroff\_\_\_\_\_
- IV. ROLL CALL
  - A. Vanessa Phillips, President- Present  
Fatma Gadalla, Trustee-Present  
Octavio Mendez, Trustee- Present  
Tessa McKenna, Trustee- Present  
Vanessa Bones, Trustee - Present
  - B. Also Present:
    - 1. Matthew Ackiewicz, CEO- Present  
CCCSN Executive Director- Absent  
CCCSN Deputy Director- Absent  
Dennis Zakroff, Board Secretary/Business Administrator- Present  
Christina Murphy, Treasurer-Present  
Mr. Matthew Larson, Principal- Present  
Mr. Joseph Zlotek, Assistant Principal- Absent  
Dr. Valerie James, Chief Academic Officer- Absent
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC
  - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
  - A. Motion by MS. Vanessa Phillips and second by Ms. Tessa McKenna to adjourn the work session at 5:33 PM.
  - B. ROLL CALL
    - Ms. Vanessa Phillips – Yes
    - Ms. Fatma Gadalla – Yes
    - Mr. Octavio Mendez- Yes
    - Ms. Tessa McKenna- Yes
    - Ms. Vanessa Bones – Yes

All were in favor and the motioned carried
- VIII. CALLED TO ORDER
  - A. Regular meeting called to order by the Board President at 5:33 PM.
  - B. ROLL CALL
    - Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla – Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Ms. Vanessa Phillips and second by Ms. Tessa McKenna to approve the Minutes of the Regular meeting held on January 23, 2023.

B. ROLL CALL

Ms. Vanessa Phillips – Yes  
Ms. Fatma Gadalla – Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Ms. Vanessa Phillips and second by Ms. Tessa McKenna to approve items 1 through 9 under Finance.

1. Recommend approval of line item transfers for the Month of January 2023. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2023. (Backup L-3)

4. Recommend approval of the January bills as attached in the amount of \$476,234.24 (Back-up L-4)

5. Recommend approval of the following payrolls (Backup L-5):

January 15, 2023 - \$125,011.84

January 31, 2023- \$127,653.36

February 15, 2023 - \$129,629.79

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend to approve the expense reclassification report for January 2023. (Back-up L-6)

8. Recommend to approve the SEMI Wavier. (Back-up L-7)

9. Recommend to approve the Handle With Care certification for Ms. Christine Howell in the amount of \$1525.00 (Back-up L-8)

B. ROLL CALL

Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla – Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna- Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

#### XIV. POLICY UPDATES

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve item 1 under Policy.

1. Second Reading and adoption of Policy Alert #229

P 1648.11 The Road Forward COVID-19 Health and Safety (M) (Abolished)

P 1648.13 School Employee Vaccination Requirements (M) (Abolished)

P 0152 Board Officers (Revised)

P 0161 Call, Adjournment, and Cancellation (Revised)

P 0162 Notice of Board Meetings (Revised)

P & R 2423 Bilingual and ESL Education (M) (Revised)

P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)

R 2425 Emergency Virtual or Remote Instruction Program (M) (New)

P & R 5200 Attendance (M) (Revised)

P 5512 Harassment, Intimidation, or Bullying (M) (Revised)

P 8140 Student Enrollments (M) (Revised)

R 8140 Enrollment Accounting (M) (Revised)

P & R 8330 Student Records (M) (Revised)

R 8420.2 Bomb Threats (M) (Revised)

R 8420.7 Lockdown Procedures (M) (Revised)

R 8420.10 Active Shooter (M) (Revised)

B. ROLL CALL

Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla – Yes

Mr. Octavio Mendez- Yes

Ms. Tessa McKenna- Yes

Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

#### XV. PERSONNEL

A. Motion by Ms. Tessa McKenna and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year.  
(Back-up PER-1)

2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla – Yes

Mr. Octavio Mendez- Yes

Ms. Tessa McKenna- Yes

Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

#### XVI. FACILITIES (None)

#### XVII. SCHOOL OPERATIONS

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to accept the Principal's reports.
  - 1. Reports as presented by Mr. Matthew Larson
  - 2. 2023-2024 School Calendar
- B. ROLL CALL
  - Ms. Vanessa Phillips – Yes
  - Ms. Fatma Gadalla – Yes
  - Mr. Octavio Mendez- Yes
  - Ms. Tessa McKenna- Yes
  - Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

#### XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to accept the Executive Director's reports.
  - 1. Reports as presented by Mr. Matthew Ackiewicz.
  - 2. Report by Dr. Valerie James
  - 3. 2023 Personal / Relative Disclosure Statement
    - School calendar for 2023-24 contains Veterans Day office
    - March 25 through 28 will be half day for conferences
    - New Human Resource position which will also be involved in recruiting staff and students
    - Planning of net year is underway
    - Summer Enrichment program 4 weeks, 3 days a week 12 days
    - Working on improving 6, 7, 8 grade ELA and Math
- B. ROLL CALL
  - Ms. Vanessa Phillips – Yes
  - Ms. Fatma Gadalla – Yes
  - Mr. Octavio Mendez- Yes
  - Ms. Tessa McKenna- Yes
  - Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

#### XIX. ADJOURNMENT

- A. Motion by Ms. Vanessa Phillips and second by Ms. Tessa McKenna to adjourn the meeting at 6:07 PM.
- B. Next Meeting is on March 27, 2023
- C. ROLL CALL
  - Ms. Vanessa Phillips – Yes
  - Ms. Fatma Gadalla – Yes
  - Mr. Octavio Mendez- Yes
  - Ms. Tessa McKenna- Yes
  - Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary