**Vineland Public Charter School  
Regular Board Meeting  
February 28, 2022  
Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:31 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Ms. Vanessa Phillips | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President - Present Art Capriotti, Trustee - Present Fatma Gadalla, Trustee - Absent Octavio Mendez, Trustee - Present Tessa McKenna, Trustee – Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO - Present CCCSN Executive Director- Present  CCCSN Deputy Director - Absent Dennis Zakroff, Board Secretary/Business Administrator - Present Christina Murphy, Treasurer - Present Brian Caulford, Comptroller - Absent Matthew Larson, Principal - Present Joseph Zlotek, Assistant Principal - Absent Annemarie Lucchesi, Bookkeeper - Present |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Ms. Vanessa Phillips and second by Ms. Tessa McKenna to adjourn the work session at 5:33 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:33 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| IX. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Mr. Art Capriotti to approve the Minutes of the Regular and Executive session meetings held on January 24, 2022. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| X. | OLD BUSINESS -None | | |
| XI. | FINANCE | | |
|  | A. | Motion by Ms. Vanessa Philips and second by Mr. Art Capriotti to approve items 1 through 10 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of January 2022. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2022.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $462,504.65. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  January 31, 2022 - $121,693.26  February 15, 2022 - $121,936,87 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for January 2022. (Backup L-6) |
|  |  | 8. | Recommend approval of the agreement with Language Learning Network Services for virtual Spanish classes (K-6th grade) in the amount of $15,000 (Back-up L-7) |
|  |  | 9. | Recommend approval for interested 7th and 8th grades (13 years and older) to sign up for Teen Arts Workshops through Cumberland and Cape May Counties. (Back-up L8) |
|  |  | 10. | Recommend approval for the Charter and Renaissance School Project and Capital Maintenance Funds in the amount of $25,678.00 (Back-up L-9) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| XII. | POLICY UPDATES | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Mr. Art Capriotti to approve item 1 under Policy. | |
|  |  | 1. | First Reading of Policy Alert #226. (See Attached)  2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment  2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries  2622 Student Assessment  3233 Political Activities  5541 Anti-Hazing  8465 Bias Crimes and Bias-Related Acts  9560 Administration of School Surveys |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| XIII. | PERSONNEL | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Ms. Vanessa Phillips to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| XIV. | FACILITIES (NONE) | | |
| XV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Ms. Tessa McKenna to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| XVI. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. |  | Motion by Mr. Art Capriotti and second by Ms. Tessa McKenna to accept the Executive Director’s report |
|  |  | 1.  2. | Report as presented by Mrs. Garcia  Report on School Demographics. (Back-up E-1) |
|  |  | 3. | Certification of the CRDC (Back-up EO-2) |
|  |  | 4. | SEMI Waiver for the 2022-2023 school year (Back-up EO3) |
|  |  | Mrs. Garcia spoke about the Mask Mandates, a letter will be going out to the families on Friday that mask will be optional beginning March 7th, temperatures will no be required to enter the school. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
| XVII. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Mr. Art Capriotti to adjourn the meeting at 5:59 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips – Yes  Mr. Art Capriotti - Yes  Mr. Octavio Mendez - Yes  Ms. Tessa McKenna - Yes  All were in favor and the motion carried | |
|  | C. | Next Meeting is on March 28, 2022. | |

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator