**Vineland Public Charter School  
Regular Board Meeting  
September 27, 2021  
5:30 PM in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President \_5:33 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by \_Mr. Zakroff\_\_\_\_\_ | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President- Absent  Art Capriotti, Vice President - Present Fatma Gadalla, Trustee -Present Octavio Mendez, Trustee -Present Tessa McKenna, Trustee- Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director- Present  CCCSN Deputy Director -Present Dennis Zakroff, Board Secretary/Business Administrator -Present Christina Murphy, Treasurer -Present Courtney Alvarez, Director of Human Resources -Absent Brian Caulford, Comptroller -Absent Matthew Larson, Principal -Present Joseph Zlotek, Assistant Principal -Present Annemarie Lucchesi, Bookkeeper-Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC No public present | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Mendez and second by Ms. Gadalla adjourn the work session at \_5:35 PM. | |
|  | B. | ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:36 PM. | |
|  | B. | ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed | |
| IX. | EXECUTIVE SESSION- None required | | |
| X. | OPEN TO PUBLIC – No public | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Gadalla and second by Mr. Mendez to approve the Minutes of the Regular and Executive session meetings held on August 23, 2021. | |
|  | B. | ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed | |
| XII. | OLD BUSINESS | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Mr. Capriotti and second by Ms. Mckenna to approve items 1 through 13 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of August 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2021. (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $262,325.31. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  August 15, 2021 - $23,177.64 August 31, 2021 - $25481.32  September 15, 2021 - $ 137135.43 |
|  |  | 6.  7. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  Recommend to approve expense reclassification report for August 2021 (Back L-6) |
|  |  | 8. | Recommend to approve the customer agreement with FP Mailing Solutions in the amount of $32.95 (monthly payments for 39 months) (Back-up L-7) School |
|  |  | 9. | Recommend to approve the customer agreement with FP Mailing Solutions in the amount of $32.95 (monthly payments for 39 months) (Back-up L-8) Business Office |
|  |  | 10. | Recommend to approve the contract with Kaleidoscope Education Services. Shared Service with Millville and Vineland Schools. (Back-up L-9) |
|  |  | 11. | Recommend approval of School Security Grant application to be incompliance with Alyssa’ law. ESS Proposal $17,060.00 (Back up L-10) |
|  |  | 12.  13. | Recommend approval to pay The Munton Group, LLC Virtual School Show $350.00 (Back up L -11)   |  | | --- | | Recommend to approve the following individuals be charged to the following grants: | | Title I salaries: | | Bond, Linda | | Costa, Eileen | | Hevey, Stephanie | | Terrigno, Isabella | | Sandefur, Ross | | Troxel, Mary | | Kilroy, Lisa | | IDEA: Howell, Christine | | ARP ESSER: | | Madelyn Leyman | | Aubrey Atkinson | |
|  | B. | ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed | |
| XIV. | POLICY UPDATES | | |
|  | A. | Motion by Ms. McKenna and second by Mr. Capriotti to approve item 1 under Policy. | |
|  |  | 1. | First reading of Policy Alert 224. (See Attached)  ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed |
| XV. | PERSONNEL | | |
|  | A. | Motion by Mr. Mendez and second by Mr. Capriotti to approve items 1. through 2. under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|  | B. | ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed ROLL CALL | |
| XVI. | FACILITIES -None | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. McKenna and second by Ms. Gadalla to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Larson |
|  | B. | ROLL CA ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed LL | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Capriotti and second by Ms. McKenna to accept the Executive Director's reports. | |
|  |  | 1. | Report presented by Dr. Garcia   * Facilities projects for the year need planning – prefab gym? Can Art help? * Federal grant renewal with CCCSN |
|  |  | 2. | Report presented by Mrs. Garcia   * Business office – closed out FY21 school year, school supply ordering, facilities help, hiring * IT – busy setting up student devices and all students have devices * HR – hiring new staff due to increased enrollment * Walk throughs with principals |
|  | B. | ROLL CALL  Mr. Capriotti -Yes  Ms. Gadalla -Yes  Mr. Mendez- Yes  Ms. McKenna – Yes  All were in favor and the motioned passed | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Gadalla and second by Ms. McKenna to adjourn the meeting at 6:16 PM. | |
|  | B. | ALL IN FAVOR Yes | |
|  | C. | Next Meeting is on October 25, 2021 | |

Respectfully submitted;

Dennis Zakroff

Business Administrator/Board Secretary