

**Vineland Public Charter School
Regular Board Meeting
January 26, 2026**

Convenes at 6:45 pm in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:45 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President - Present
Will Palmer, Vice President - Present
Fatma Gadalla, Trustee - Absent
Octavio Mendez, Trustee - Present
Vanessa Bones, Trustee - Absent

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director-Present
CCCSN Deputy Director-Present
Dr. Valerie James, Chief Academic Officer- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Joseph Keyek, Facilities Manager-Present
Jennifer Hagan, HR Coordinator-Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions- No questions on agenda items

VI. OPEN TO THE PUBLIC

1. The public may ask questions pertaining to agenda items only. No public present

VII. APPROVE MINUTES

A. Motion by Mr. Octavio Mendez and second by Mr. Will Palmer to approve the Minutes of the Regular session meeting held on December 15, 2025.

B. ROLL CALL

Ms. Vanessa Phillips -Yes
Mr. Will Palmer -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

VIII. OLD BUSINESS (NONE)

IX. FINANCE

- A. Motion by Ms. Vanessa Phillips and second by Mr. Will Palmer to approve items 1 through 14 under Finance.
1. Recommend approval of line-item transfers for the Month of December 2025. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in December. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2025. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2025. (Backup L-3)
 4. Recommend approval of the December bills as attached in the amount of \$714,503.92 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5)
December 15, 2025 - \$178,221.46
December 31, 2025 - \$158,668.85
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the October 15th count for Budget Summary, Cash Flow and Budget Narrative for the 2025-2026 school year. (Back-up L-7)
 8. Recommend to approve the Preschool Budget Planning October 15th count for the 2025-2026 school year. (Back-up L-8)
 9. Recommend to approve the PERS employer pension liability invoice for 2026, in the amount of \$84,943.07. (Back-up L-9)
 10. Recommend to approve the travel vouchers for Kathy Turcotte in the amount of \$24.01 and \$27.97. (Back-up L-10)
 11. Recommend to approve the price change from Giordano's Recycling from \$628.00 to \$659.00 starting February 1st for trash removal. (Back-up L-11)
 12. Recommend for Board Members to complete the Board Self-Evaluation form. (Back-up L-12)
 13. Recommend to approve the SEMI Waiver for the 2026-2027 school year (Back-up L-13)
 14. Recommend to approve the bill of Rowan University's Education Expo in the amount of \$350.00. (Back-up L-14)
- B. ROLL CALL
Ms. Vanessa Phillips -Yes
Mr. Will Palmer -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

X. POLICY UPDATES – No Updates

XI. PERSONNEL

- A. Motion by Mr. Octavio Mendez and second by Mr. Will Palmer to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2025-2026 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XII. FACILITIES

- A. Motion by Mr. Will Palmer and second by Mr. Octavio Mendez to approve item 1 under Facilities.
 - 1. Reports as presented by Mr. Joseph Keyek. (F-1)
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson or Mr. Joe Zlotek. (SO-1)
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Phillips and second by Mr. Will Palmer to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
 - Mr. Ackiewicz and Dr. James went over professional development, the reports like SSD and paraprofessional reports that are currently due and prepping for the 2026-2027 school year and upcoming network events.
 - Talked about the January 2026 Inservice Workshop and what's next for the schools and district, along with reviewing enrollment versus last year.
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mr. Octavio Mendez and second by Mr. Will Palmer to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.

Glad we are addressing the enrollment, waiting on information about the roof.

Thanked Mr. Keyek for his work on the various projects.

B. ROLL CALL

Ms. Vanessa Phillips -Yes

Mr. Will Palmer -Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

A. Motion by Mr. Octavio Mendez and second by Mr. Will Palmer to adjourn the meeting at 7:12 PM.

B. Next Meeting is on February 23, 2026.

C. ROLL CALL

Ms. Vanessa Phillips -Yes

Mr. Will Palmer -Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary