

**Vineland Public Charter School
Regular Board Meeting
May 13, 2024**

Convenes at 6:45p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:46 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Matthew Larson
- IV. ROLL CALL
 - A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Absent
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee -Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director - Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer- Present
Joseph Keyek, Facilities Manager- Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Absent
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. EXECUTIVE SESSION
 - A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to enter Executive Session at 6:48 PM concerning Personal Matters - Staff renewals for the 2024-2025 school year.
 - B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried
 - C. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to return to regular session at 6:50 PM.
 - D. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

VIII. RECOMMENDATION TO THE BOARD OF TRUSTEES

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve item 1 under Recommendation for the Board of Trustees.
 - 1. Recommend approval of the following dates for the Board of Trustees meetings for the 2024-2025 school year. All meetings will begin at 6:45pm in the VPCS Cafeteria.
 - July 15
 - August 19
 - September 16
 - October 21
 - November 18
 - December 16
 - January 27
 - February 24
 - March 17
 - April 28
 - May 12
 - June 16
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

IX. APPROVE MINUTES

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on April 15, 2024.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

X. OLD BUSINESS (NONE)

XI. FINANCE

- A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to approve items 1 through 26 under Finance.
 - 1. Recommend approval of line item transfers for the Month of April 2024. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in April. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2024. (Backup L-3)
 - 4. Recommend approval of the bills as attached in the amount of \$554,211.33 (Back-up L-4)
 - 5. Recommend approval of the following payrolls (Backup L-5)
 - April 15, 2024 - \$144,732.37
 - April 30, 2024 - \$149,501.67
 - 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section)

and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend to approve the expense reclassification report for April 2024. (Back-up L-6)
8. Recommend to approve the quote with IXL in the amount of \$9,150 for the 2024-2025 school year. (Back-up L-7)
9. Recommend to approve the quote with Peach Country Mulch in the amount of \$1,810. (Back-up L-8)
10. Recommend to approve the contract with Sharon Dondero in the amount of \$500/day (2 visits a month) for the 2024-2025 school year. (Back-up L-9)
11. Recommend to approve the quote(s) with Learning A-Z.(Back-up L-10)
One year: \$6,840
Two years: \$12,996
Three years: \$18,468
12. Recommend to approve the quote with Teaching Strategies in the amount of \$450 for the 2024-2025 school year. (Back-up L-11)
13. Recommend to approve the quote with Teaching Strategies in the amount of \$855 for PD Teacher Membership for the 2024-2025 school year. (Back-up L-12)
14. Recommend to approve the contract with Gladwyn Baptist in the amount of \$500 for School Physician during the 2024-2025 school year. (Back-up L-13)
15. Recommend to approve the agreement with Brookfield School. (Back-up L-14)
16. Recommend to approve the invoice for \$4,675 for CDK Accounting. (Back-up L-15)
17. Recommend to approve the quote with Oncourse in the amount of \$15,346.82 for the 2024-2025 school year. (Back-up L-16)
18. Recommend to approve the quote with Silver Sky in the amount of \$10,800 for the 2024-2025 school year. (Back-up L-17)
19. Recommend to approve the quote with Silver Sky in the amount of \$7,000 to upgrade servers. (Back-up L-18)
20. Recommend to approve the quote with Silver Sky in the amount of \$10,316.85 the Fortinet cotermin renewal. (Back-up L-19)
21. Recommend to approve the agreement with CASA for the 2024-2025 school year. (Back-up L-20)
22. Recommend to approve the agreement with Salem County Special Services for the 2024-2025 school year. (Back-up L-21)
23. Recommend to approve the proposal with Viking Pest for the 2024-2025 school year in the amount of \$180/month. (Back-up L-22)
24. Recommend to approve the Memorandum of Understanding with Gateway for the 2024-2025 school year. (Back-up L-23)
25. Recommend to approve the listed teachers for Summer Enrichment. (Back-up L-24)
26. Recommend to approve to renew Millville Public Charter School's agreements to consolidate the school nutrition programs and act as the managing entity for food services for Vineland Public Charter School and Bridgeton Public Charter School.

B. ROLL CALL

Ms. Vanessa Phillips – Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XII. POLICY UPDATES (NONE)

XIII. PERSONNEL

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

XIV. FACILITIES

- A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to approve item 1 under Facilities.
 - 1. Reports as presented by Mr. Joseph Keyek.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

XV. SCHOOL OPERATIONS

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

XVI. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried

XVII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - Dr Garcia ask to consult with architect on the gym expansion
 - Agreed with Mr. Larson that field trips should not be replicated each year.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes

Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes
All were in favor and the motion carried

XVIII. ADJOURNMENT

- A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to adjourn the meeting at 7:16 PM.
- B. ROLL CALL
Ms. Vanessa Phillips – Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes
All were in favor and the motion carried
- C. Next Meeting is on June 17, 2024.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator