

**Vineland Public Charter School
Regular Board Meeting
October 24, 2022**

Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:44 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
 - A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Absent
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee-Absent
Vanessa Bones, Trustee- Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, CEO -Present
CCCSN Executive Director -Absent
CCCSN Deputy Director- Absent
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer- Present
Mr. Matthew Larson, Principal-Present
Mr. Joseph Zlotek, Assistant Principal -Present
 - Public- Ms. Nydia Diaz - Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to adjourn the work session at 5:46 PM.
 - B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Mr. Octavio Mendez – Yes
 - Ms. Vanessa Bones- Yes
 - All were in favor and the motion carried.
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:46 PM.
 - B. ROLL CALL
 - Ms. Vanessa Phillips -Yes

Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Minutes of the Regular meeting held on September 26, 2022.
- B. ROLL CALL
Ms. Vanessa Phillips -Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XII. OLD BUSINESS

XIII. FINANCE

- A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to approve items 1 through 11 under Finance.
1. Recommend approval of line-item transfers for the Month of September 2022. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2022. (Backup L-3)
 4. Recommend approval of the September bills as attached in the amount of 705,061.73 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
September 15, 2022 - \$133,301.35
September 30, 2022 - \$132,990.73
October 15, 2022 - \$132,355.24
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for September 2022. (Back-up L-6)
 8. Recommend to approve the terms of engagement with Bowman and Company. (Back-up L-7)
 9. Recommend to approve the Lease Agreement with Sheppard Bus Service (Back-up L-8)
 10. Recommend to approve the Association of American Educators (Back-up L-9)
 11. Recommend to approve the Bid for Custodial Services. (Back-up L-10)
- B. ROLL CALL
Ms. Vanessa Phillips -Yes

Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XIV. POLICY UPDATES (NONE)

XV. PERSONNEL

- A. Motion Ms. Vanessa Phillips and second by Ms. Vanessa Bones to approve items 1 through 2 under Personnel.
1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
Ms. Vanessa Phillips -Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XVI. FACILITIES

XVII. SCHOOL OPERATIONS

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to accept the Principal's reports.
1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek. (Back-up SO-1)
Mr. Larson present the school goals and results for 2021-2022 school and presented the goals for the 2022-2023 school year.
- B. ROLL CALL
Ms. Vanessa Phillips -Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to accept the Executive Director's reports.
1. Report as presented by Mr. Ackiewicz.
Waiting for other district to compare performance report
Improving our online presences
 2. Reporting on the School demographics (Back-up E-1)
 3. NJPCSA Charter Renewal Board Training
 4. Charter Renewal Schedule for November 18, 2022.
- B. ROLL CALL
Ms. Vanessa Phillips -Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XIX. ADJOURNMENT

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to adjourn the meeting at 6:17 PM.
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Mr. Octavio Mendez – Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

- C. Next Meeting is on November 21, 2022

Respectfully submitted,

Dennis Zakroff

Board Secretary/ Business Administrator