Vineland Public Charter School
Regular Board Meeting Minutes
October 19, 2026
Convenes at 6:45 pm in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:47 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised on our website under public legal notices.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President - Present
Vanessa Bones, Vice-President - Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Matthew Larson, Chief Academic Officer - Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Joseph Keyek, Facilities Manager- Present
Jennifer Hagan, HR Coordinator- Present
Mr. Joseph Zlotek, Principal- Present
Ms. Morgan Frazier, Assistant Principal- Present

V. REVIEW OF AGENDA

A. Questions – No questions

VI. OPEN TO THE PUBLIC

1. The public may ask questions pertaining to agenda items only. No public present

VII. APPROVE MINUTES

A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to approve the Minutes of the Regular session meeting held on September 21, 2026.

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

VIII. OLD BUSINESS (NONE)

IX. FINANCE

A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve items 1 through 11 under Finance.

1. Recommend approval of line-item transfers for the Month of September 2026. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2026. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2026. (Backup L-3)
4. Recommend approval of the September bills as attached in the amount of $731,370.96 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)
   September 15, 2026 - $172,033.74
   September 30, 2026 - $163,311.85
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Back-up L-6)
7. Recommend to approve the estimate from Krise Services for bathroom repairs in the amount of $2,414.40 (Back-up L-7)
8. Recommend to approve the travel voucher for Kathy Turcotte in the amount of $17.77. (Back-up L-8)
9. Recommend to approve the proposal from Stoltzfus for a mini barn in the amount of $4,678.01. (Back-up L-9)
10. Recommend to approve the estimate from Weber's Auto Electric for bus repairs in the amount of $1,3821.45. (Back-up L-10)
11. Recommend to approve the order proposal from H.A DeHart Son Inc for the purchase of a new bus in the amount of $163,152.16 (Back-up L-11)
12. Recommend to accept the contract from Ricoh for a new copy machine in the amount of $360.39 per month. (Back-up L-12)
13. Recommend to accept the proposal from PSA for roof ventilation investigation in the amount of $4,500.00. (Back-up L-13)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

X. POLICY UPDATES

XI. PERSONNEL

A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list for the 2026-2027 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XII. FACILITIES

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve item 1 under Facilities.

1. Reports as presented by Mr. Joseph Keyek. (F-1)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XIII. SCHOOL OPERATIONS

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to accept the Principal's reports.

1. Reports as presented by Mr. Joe Zlotek or Ms. Morgan Frazier (SO-1)

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
Mr. Ackiewicz spoke about what he is working on and completed the performance reports due in November. Working with principals monthly to provide continuity among leadership and bi-monthly meeting with the assistant principal. Mr. Larson went on to discuss the results from the State testing comparing the school to the county and state.

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.
   Dr. Garcia commented on the state test scores and a good start to the school year.

B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to adjourn the meeting at 7:12 PM.

B. Next Meeting is on November 16, 2026.

C. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla-Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary