**Vineland Public Charter School  
Regular Board Meeting  
December 21, 2020  
Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland, NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board Secretary at 5:37 PM. | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on ... | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Garcia | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President – PRESENT- By Phone Rudy Zuniga, Vice-President - ABSENT Art Capriotti, Trustee – PRESENT- By Phone Octavio Mendez, Trustee – PRESENT- By Phone Fatma Gadalla, Trustee – PRESENT- By Phone | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director– PRESENT- By Phone CCCSN Deputy Director– PRESENT- By Phone Christina Murphy, Board Secretary/Business Administrator– PRESENT- By Phone Mike McClintock, Assistant Business Administrator– PRESENT- By Phone Brian Caulford, Comptroller– PRESENT- By Phone Kim Garcia, Principal-ABSENT  Matthew Larson, Assistant Principal – ABSENT  Joseph Zlotek, Assistant Principal – PRESENT- By Phone Courtney Alvarez, Director of Human Resources– PRESENT- By Phone AnneMarie Lucchesi, Bookkeeper - PRESENT |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions - None | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Fatma Gadalla and second by Vanessa Phillips to adjourn the work session at 6:39 PM. | |
|  | B. | ALL IN FAVOR  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 6:40 PM. | |
|  | B. | ROLL CALL  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| IX. | EXECUTIVE SESSION (None) | | |
| X. | OPEN TO PUBLIC | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Art Capriotti and second by Vanessa Phillips to approve the Minutes of the Regular and Executive session meetings held on November 23, 2020. | |
|  | B. | ROLL CALL  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XII. | OLD BUSINESS - None | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Fatma Gadalla and second by Octavio Mendez to approve items 1 through 17 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of November 2020. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is not certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2020. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2020.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $433,296.65. (Back-up L-4) |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  November 30, 2020 - $104,514.58 December 15, 2020 - $107,015.84 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for November 2020. (Backup L-6) |
|  |  | 8. | To accept the donation from DonorsChoose as described in the attachment on behalf of Ms. Nagle's classroom (Back-up L-7) |
|  |  | 9. | To approve the Board Resolution as presented in the attachment to update bank signatures. (Back-up L-8) |
|  |  | 10. | To approve the Facsimile Agreement as presented in the attachment to update bank signatures. (Back-up L-9) |
|  |  | 11. | To accept donation of $1000 from Association of American Educators for a Student Activity event to benefit students. |
|  |  | 12. | To accept additional CARES fund monies in the amount of $5781. (Back-up L-10) |
|  |  | 13. | To accept contract with Humana for Special Ed and additional services at the rates listed as attached. (Back-up L-11) |
|  |  | 14. | To approve the virtual holiday program provided by Snowman Studios in the amount of $300.00 (Back-up L-12) |
|  |  | 15. | To approve the contract with Epic Environment Services for the RTK survey at a rate of $300 as attached. (Back-up L-13) |
|  |  | 16. | To approve the revised October 15th count budget summary and narrative with Preschool (Back-up L-14) |
|  |  | 17. | To approve the attached financial documents for submission to DAC for the annual bond shareholders meeting. (Back-up L-15) |
|  | B. | ROLL CALL  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XIV. | POLICY UPDATES (None) | | |
| XV. | PERSONNEL | | |
|  | A. | Motion by Fatma Gadalla and second by Octavio Mendez to approve items 1 through 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XVI. | FACILITIES (None) | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to accept the Principal's reports and the additional as items listed. | |
|  |  | 1. | Reports as presented by Mr. Joseph Zlotek (Back-up SO-1) |
|  |  | 2. | To approve the Pilla school as the relocation site for VPCS in cases of emergency (Back-up SO-2) |
|  | B. | ROLL CALL  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Art Capriotti and second by Octavio Mendez to accept the Executive Director's reports and additional items as listed. | |
|  |  | 1. | Report as presented by Dr. Garcia. |
|  |  | 2. | To accept the School District Board Self Evaluation. (Back-up E-1)  County coded as red and advised us to close for instruction and go virtual |
|  | B. | ROLL CALL  Vanessa Phillips - YES Art Capriotti – YES  Octavio Mendez - YES Fatma Gadalla – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Fatma Gadalla and second by Octavio Mendez to adjourn the meeting at 6:11 PM. | |
|  | B. | ALL IN FAVOR  **Voice Vote – Four (4) Ayes** | |
|  | C. | Next Meeting is January 25, 2021 | |

Respectfully Submitted;

Christina Murphy

Business Administrator/Board Secretary