

Vineland Public Charter School
Regular Board Meeting
August 21, 2023

Convenes at 6:45p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:45 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
 - A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee-Absent
Vanessa Bones, Trustee -Present
 - B. Also Present:
 1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director -Absent
CCCSN Deputy Director- Absent
Dennis Zakroff, Board Secretary/Business Administrator- Absent
Christina Murphy, Treasurer -Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal - Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 1. The public may ask questions pertaining to agenda items only.
- VII. EXECUTIVE SESSION
- VIII. OPEN TO PUBLIC
- IX. APPROVE MINUTES
 - A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Minutes of the Regular session meeting held on July 17, 2023.
 - B. ROLL CALL
Ms. Vanessa Phillips -Yes
Ms. Fatma Gadalla – Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones -Yes

All were in favor and the motion carried
- X. OLD BUSINESS (NONE)
- XI. FINANCE
 - A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to approve items 1 through 17 under Finance.
 1. Recommend approval of line item transfers for the Month of June 2023. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in June. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2023. (Backup L-3)
4. Recommend approval of the July bills as attached in the amount of \$568,397.32 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
June 15, 2023 - \$130,851.00
June 30, 2023 - \$152,665.98
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for July 2023. (Back-up L-6)
8. Recommend approval of line item transfers for the Month of July 2023. (Backup L-7)
9. Recommend the approval of the Board Secretary's Reports in July. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-8)
10. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2023. (Backup L-9)
11. Recommend approval of the bills as attached in the amount of \$205,801.52 (Back-up L-10)
12. Recommend approval of the following payrolls (Backup L-11):
July 15, 2023 - \$23,660.50
July 31, 2023 - \$36,079.43
August 15, 2023 - \$34,059.11
13. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
14. Recommend to approve the expense reclassification report for July 2023. (Back-up L-12)
15. Recommend to approve the agreement with Enriched School for the 2023-2024 school year for substitute staff. (Back-up L-14)
16. Recommend to approve the quote with Revo America in the amount of \$1,274.99 (Back-up L-15)
17. Recommend to approve the contract with USA phones in the amount of \$1,131.60 (monthly)(Back-up L-16)

B. ROLL CALL

Ms. Vanessa Phillips -Yes
 Ms. Fatma Gadalla – Yes
 Mr. Octavio Mendez -Yes
 Ms. Vanessa Bones -Yes

All were in favor and the motion carried

XII. POLICY UPDATES (NONE)

XIII. PERSONNEL

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla – Yes
 - Mr. Octavio Mendez -Yes
 - Ms. Vanessa Bones -Yes

All were in favor and the motion carried

XIV. FACILITIES (NONE)

XV. SCHOOL OPERATIONS

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.
 - 2. Emergency Virtual Program Plan (Back-up SO-2)
 - 3. Professional Development Plan (SO-3)
 - 4. Mentoring Plan (SO-4)
- ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla – Yes
 - Mr. Octavio Mendez -Yes
- B. Ms. Vanessa Bones -Yes

All were in favor and the motion carried

XVI. SUPERINTENDENTS REPORT

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz.
 - Mr. Ackiewicz thank Mr. Larson and Zlotek on how the building looks
 - Working on the recruiting of students and staffing
 - Looking into the purchase of a pole barn to be an indoor gym space and for graduation
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla – Yes
 - Mr. Octavio Mendez -Yes
 - Ms. Vanessa Bones -Yes

All were in favor and the motion carried

XVII. ADJOURNMENT

- A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to adjourn the meeting at 7:10 PM.
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla – Yes
 - Mr. Octavio Mendez -Yes
 - Ms. Vanessa Bones -Yes
- All were in favor and the motion carried
- C. Next Meeting is on September 18, 2023.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator