**Vineland Public Charter School  
Regular Board Meeting  
January 24, 2022  
Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:31 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mr. Dennis Zakroff\_\_\_\_\_\_ | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President -Absent  Art Capriotti, Trustee -Absent Fatma Gadalla, Trustee -Present Octavio Mendez, Trustee -Present Tessa McKenna, Trustee -Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Present CCCSN Executive Director- Present CCCSN Deputy Director -Present  Dennis Zakroff, Board Secretary/Business Administrator- Present Christina Murphy, Treasurer- Present Brian Caulford, Comptroller -Absent Matthew Larson, Assistant Principal -Absent Joseph Zlotek, Assistant Principal - Present Annemarie Lucchesi, Bookkeeper -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Ms. Tessa McKenna to adjourn the work session at 5:33 PM. | |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:33 PM. | |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| IX. | APPROVE MINUTES | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to approve the Minutes of the Regular and Executive session meetings held on December 20, 2021. | |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| X. | OLD BUSINESS | | |
| XI. | FINANCE | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to approve items 1 through 11 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of December 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2021. (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $418,687.38. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  December 31, 2021 - $148,135.00  January 15, 2022 - $121,022.57 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for December 2021. (Backup L-6) |
|  |  | 8. | Recommend to approve proposal with Memorandum of Understanding with Gateway Wellness Center for counseling services in the amount of $15,000 (Back-up L-7) |
|  |  | 9. | Recommend approving the tuition reimbursement for Christine Howell in the amount of $2,395.00 (Back-up L-8) |
|  |  | 10. | Recommend to approve the donation from DonorChoose for Mrs. Nagle's classroom project, "Waiting for Wonderful Watercolors." (Back-up L-9) |
|  |  | 11. | Recommend approval of the 2021-2022 October 15th budget summary and narrative (Back-up L-10) |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| XII. | POLICY UPDATES | | |
| XIII. | PERSONNEL | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to accept items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| XIV. | FACILITIES (NONE) | | |
| XV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Joseph Zlotek |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| XVI. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Ms. Fatma Gadalla to accept the Executive Director's reports.   1. Report as presented by Mrs. Garcia 2. Report on School Demographics (Back-up E-1) 3. Reporting on State testing | |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
| XVII. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to adjourn the meeting at 6:05 PM. | |
|  | B. | ROLL CALL  Ms. Fatma Gadalla – Yes  Mr. Octavio Mendez – Yes  Ms. Tessa McKenna – Yes  All were in favor and the motion was carried | |
|  | C. | Next Meeting is on February 28, 2022. | |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary