

**Vineland Public Charter School
Regular Board Meeting Minutes
February 24, 2025**

Convenes at 6:45p.m. in the in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:45 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 24, 2024.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Absent
Will Palmer, Trustee- Present
Vanessa Bones, Trustee - Absent

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director-Absent
CCCSN Deputy Director-Absent
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Edward Avena, Comptroller- Present
Joseph Keyek, Facilities Manager - Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions – No Questions

VI. OPEN TO THE PUBLIC

1. The public may ask questions pertaining to agenda items only. No public present

VII. APPROVE MINUTES

A. Motion by Mr. Will Palmer and second by Ms. Fatma Gadalla to approve the Minutes of the Regular session meeting held on January 27, 2025.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes

Mr. Will Palmer – Yes

All were in favor and the motion carried.

VIII. OLD BUSINESS (NONE)

IX. FINANCE

- A. Motion by Mr. Will Palmer and second by Ms. Vanessa Phillips to approve items 1 through 10 under Finance.
1. Recommend approval of line item transfers for the Month of January 2025. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2025. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2025. (Backup L-3)
 4. Recommend approval of the January bills as attached in the amount of \$516,307.42 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5)
January 15, 2025 - \$147,094.93
January 31, 2025 - \$147,352.76
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the Snow Plow Contract for the 2025 year. (Back-up L-7)
 8. Recommend to approve the quote for Corepoint Network in the amount of \$6,660 for technology equipment. (Back-up L-8)
 9. Recommend to approve the quote from The Printing Guru in the amount of \$4,473.37. (Back-up L-9)
 10. Recommend to approve the Semi Waiver Request from Mr. Robert Bumpus (Back-up L-10)
- B. ROLL CALL
Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Will Palmer – Yes

All were in favor and the motion carried.

X. POLICY UPDATES

- A. Motion by Mr. Will Palmer and second by Ms. Fatma Gadalla to approve item 1 under New Policy (Policy 234)
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Will Palmer – Yes

All were in favor and the motion carried.

XI. PERSONNEL

- A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2024-2025 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Will Palmer – Yes

All were in favor and the motion carried.

XII. FACILITIES

- A. Motion by Ms. Fatma Gadalla and second by Mr. Will Palmer to approve item 1 under Facilities.
 - 1. Reports as presented by Mr. Joseph Keyek.
 - Working on list and numbers for summer projects
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Will Palmer – Yes

All were in favor and the motion carried.

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Will Palmer and second by Ms. Fatma Gadalla to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson and Mr. Joe Zlotek.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Will Palmer – Yes

All were in favor and the motion carried.

XIV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
 - Planning for next year
 - Working on recruiting of students and staff
 - Summer enrichment program looking at funding
 - Getting numbers for projects for next year
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Will Palmer – Yes

All were in favor and the motion carried.

XV. EXECUTIVE DIRECTOR'S REPORT No – Report Absent

- A. Motion by _____ and second by _____ to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
- B. ROLL CALL

XVI. ADJOURNMENT

- A. Motion by Mr. Will Palmer and second by Ms. Fatma Gadalla to adjourn the meeting at 7:10 PM.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Will Palmer – Yes

All were in favor and the motion carried.

- C. Next Meeting is on March 17, 2025.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator