

**Vineland Public Charter School
Regular Board Meeting
July 17, 2023**

Convenes at 6:45p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:46 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Dennis Zakroff
- IV. ROLL CALL
 - A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee -Absent
 - B. Also Present:
 - 1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director -Present
CCCSN Deputy Director-Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to adjourn the work session at 6:47 PM.
 - B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez -Yes

All were in favor and the motion carried
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 6:48 PM.
 - B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez -Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on June 19, 2023.
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez -Yes

All were in favor and the motion carried

XII. OLD BUSINESS (NONE)

XIII. FINANCE

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 through 9 under Finance.
 - 1. Recommend to approve the Check Register for June 2023. (Backup L-1)
 - 2. To approve the School Physician Contract with Gladwyn Baptist in the amount of \$500(Back-up L-2)
 - 3. To approve the quote with School Messenger for the 2023-2024 school year in the amount of 1,312.50(Back-up L-3)
 - 4. Recommend to approve the Memorandum of Agreement with Complete Care for the 2023-2024 school year. (Back-up L-4)
 - 5. Recommend to approve the lease agreement with Sheppard Bus Service in the amount of \$2,500. (Back-up L-5)
 - 6. Recommend to approve the proposal with CM3 in the amount of 1,023 to supply and install and replacement control board for the sprinkler. (Back-up L-6)
 - 7. Recommend to approve the cost increase of 10% with Giordano's Recycling. (Back-up L-7)
 - 8. Recommend to approve the invoice with Bus Manager for the 2023-2024 school year in the amount of 2,149. (Back-up L-8)
 - 9. Recommend to approve IDEA Basic Grant in the amount of \$99,985 and IDEA Preschool Grant in the amount of \$5797. (Back-up L-9)
- B. ROLL CALL
 - Ms. Vanessa Phillips -Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez -Yes

All were in favor and the motion carried

XIV. POLICY UPDATES (NONE)

XV. PERSONNEL

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL

Ms. Vanessa Phillips -Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes

All were in favor and the motion carried

XVI. FACILITIES (NONE)

XVII. SCHOOL OPERATIONS

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.
2. Nursing Services Plan (Back-up SO-2)

ROLL CALL

Ms. Vanessa Phillips -Yes
Ms. Fatma Gadalla- Yes

B Mr. Octavio Mendez -Yes

All were in favor and the motion carried

XVIII. SUPERINTENDENT'S REPORT

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz.
Working on getting staffing needs and new hires for the new school year
Administration is working on updating the code of conduct
Conscience of the community
Continue partnership with the community
Looking into putting a pole barn up as an outdoor gym
Looking into trying to update the bathrooms.

B. ROLL CALL

Ms. Vanessa Phillips -Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes

All were in favor and the motion carried

XIX. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.
Glad seeking additional gym space
Board members need to complete the required State training sessions

B. ROLL CALL

Ms. Vanessa Phillips -Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes

All were in favor and the motion carried

XX. ADJOURNMENT

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to adjourn the meeting at 7:02 PM.

B. ROLL CALL

Ms. Vanessa Phillips -Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez -Yes

All were in favor and the motion carried

C. Next Meeting is on August 21, 2023.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator