

Vineland Public Charter School
Regular Board Meeting
March 23, 2026

Convenes at 6:45 pm in the in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

- A. Call to Order by the Board President 6:45 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

- A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

III. PLEDGE OF ALLEGIANCE

- A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

- A. Vanessa Phillips, President-Present
Will Palmer, Vice President-Present
Fatma Gadalla, Trustee-Present
Octavio Mendez, Trustee-Present
Vanessa Bones, Trustee-Present
- B. Also Present:
1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director-Absent
CCCSN Deputy Director-Absent
Dr. Valerie James, Chief Academic Officer-Present
Dennis Zakroff, Board Secretary/Business Administrator-Present
Christina Murphy, Treasurer -Present
Joseph Keyek, Facilities Manager-Absent
Jennifer Hagan, HR Coordinator-Present
Mr. Matthew Larson, Principal-Present
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

- A. Questions No questions

VI. OPEN TO THE PUBLIC

1. The public may ask questions pertaining to agenda items only. No public present

VII. APPROVE MINUTES

- A. Motion by Mr. Will Palmer and second by Ms. Vanessa Bones to approve the Minutes of the Regular session meeting held on February 23, 2026.
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Mr. Will Palmer- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

VIII. OLD BUSINESS (NONE)

IX. FINANCE

- A. Motion by Mr. Octavio Mendez and second by Mr. Will Palmer to approve items 1 through 10 under Finance.
1. Recommend approval of line-item transfers for the Month of February 2026. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in February. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2026. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2026. (Backup L-3)
 4. Recommend approval of the February bills as attached in the amount of \$481,978.20 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5)
February 15, 2026 - \$155,729.34
February 28, 2026 - \$154,008.33
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the quote with Teaching Strategies in the amount of \$2,128 (Back-up L-7)
 8. Recommend to approve the proposal from Tri-State Folding Partitions in the amount of \$24,850 to install electric divider in the cafe. (Back-up L-8)
 9. Recommend to accept and approve the Pre-School budget and Budget Narrative for the 2026-2027 school year (Back-up L-9)
 10. Recommend to accept and approve the Budget, Budget Narrative and Cash Flow Statement for the 2026-2027 school year. (Back-up L-10)
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Mr. Will Palmer- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

X. POLICY UPDATES – None

XI. PERSONNEL

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list for the 2025-2026 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XII. FACILITIES

- A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to approve item 1 under Facilities.

1. Reports as presented by Mr. Matthew Ackiewicz. (F-1)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XIII. SCHOOL OPERATIONS

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson or Mr. Joe Zlotek. (SO-1)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XIV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)

Mr. Ackiewicz discussed working on the budgets, planning for next school and preparing for Spring Break. Dr. James discussed the NJSLA testing and testing window of April 27 through May 29, 2026. Dr. James also addressed Mr. Palmer question about test preparation for the student regards to typing and answering the questions on the NJSLA.

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Will Palmer- Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XV. EXECUTIVE DIRECTOR'S REPORT- No Report

XVI. ADJOURNMENT

A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to adjourn the meeting at 7:10 PM.

B. Next Meeting is on April 27, 2026.

C. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Will Palmer- Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary