

Vineland Public Charter School

Regular Board Meeting

October 27, 2025

Convenes at 6:45 pm in the in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President at 6:45 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Matthew Larson_____

IV. ROLL CALL

A. Vanessa Phillips, President- Present
Will Palmer, Vice President- Present
Fatma Gadalla, Trustee-Present
Octavio Mendez, Trustee- Absent
Vanessa Bones, Trustee-Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director- Present
CCCSN Deputy Director-Present
Dr. Valerie James, Chief Academic Officer- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Joseph Keyek, Facilities Manager-Present
Jennifer Hagan, HR Coordinator-Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions- No Questions

VI. OPEN TO THE PUBLIC

1. The public may ask questions pertaining to agenda items only.- No public

VII. APPROVE MINUTES

A. Motion by Mr. Will Palmer and second by Ms. Vanessa Bones to approve the Minutes of the Regular session meeting held on September 22, 2025.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer – Yes
Ms. Fatma Gadalla- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

VIII. OLD BUSINESS (NONE)

IX. FINANCE

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to approve items 1 through 15 under Finance.

1. Recommend approval of line-item transfers for the Month of September 2025. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2025. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2025. (Backup L-3)
4. Recommend approval of the September bills as attached in the amount of \$612,885.46 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)
September 15, 2025 - \$167,369.04
September 30, 2025 - \$153,795.28
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the invoice from Multi-Temp Mechanical Inc for a Heat Exchanger replacement in the amount of \$8,471.63 (Back-up L-7)
8. Recommend to approve the quote from Go Guardian in the amount of \$11,880.00 (Back-up L-8)
9. Recommend to approve the customer agreement with FP Mailing Solution in the amount of \$35.59 monthly payments for the business office and Vineland Public Charter School. (Back-up L-9)
10. Recommend to accept the client agreement with Therapy Source. (Back-up L-10)
11. Recommend to approve the service agreement with Giordano's Recycling for the set price of \$628.00 monthly for trash and \$291.00 monthly for recycling. (Back-up L-11)
12. Recommend to approve the proposal from American Discount Fence for installation of a playground chainlink fence in the amount of \$19,600.00 . (Back-up L-12)
13. Recommend to approve the invoice from Talent Stock for CPR training in the amount of \$585.00 (Back-up L-13)
14. Recommend to approve the travel voucher from Kathy Turcotte, in the amount of \$42.58. (Back-Up L-14)
15. Recommend to approve the estimate from Curtain and Tarp for sound blocking curtains in the amount of \$5,818.38 (Back-up L-15)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer – Yes
Ms. Fatma Gadalla- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

X. POLICY UPDATES - None

XI. PERSONNEL

- A. Motion by Ms. Fatma Gadalla and second by Mr. Will Palmer to approve items 1 and 3 under Personnel.

1. Recommend approval of the staff list and salaries for the 2025-2026 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
3. Recommend to approve the revised Employee Handbook. (PER-3)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer – Yes
Ms. Fatma Gadalla- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XII. FACILITIES

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve item 1 under Facilities.

1. Reports as presented by Mr. Joseph Keyek. (F-1)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer – Yes
Ms. Fatma Gadalla- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Will Palmer and second by Ms. Vanessa Bones to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson or Mr. Joe Zlotek. (SO-1)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer – Yes
Ms. Fatma Gadalla- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)

Recommends to the board to approve the After the Bell Food Pantry program.

Mr. Ackiewicz and Dr. Valerie James spoke and presented about the changes for student testing and field testing for students will occur in two weeks. Mr. Ackiewicz commented on the information we are receiving from the Youth Tips program to help assist our students.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer – Yes
Ms. Fatma Gadalla- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - No report this month
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Will Palmer – Yes
 - Ms. Fatma Gadalla- Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

- A. Motion by Ms. Fatma Gadalla and second by Mr. Will Palmer to adjourn the meeting at 7:38 PM.
- B. Next Meeting is on November 24, 2025.
- C. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Will Palmer – Yes
 - Ms. Fatma Gadalla- Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried

Respectfully submitted,

Dennis Zakroff

School Business Administrator/ Board Secretary