

Vineland Public Charter School
Regular Board Meeting
December 19, 2022
5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board Secretary at 5:31 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President- Absent
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee- Present

B. Also Present:

1. Matthew Ackiewicz, CEO -Present
CCCSN Executive Director-Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator -Present
Christina Murphy, Treasurer-Absent
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Absent

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to adjourn the work session at 5:32 PM.

B. ROLL CALL

Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board Secretary at 5:32 PM.

B. ROLL CALL

Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION -None

X. OPEN TO PUBLIC No Public

XI. APPROVE MINUTES

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve the Minutes of the Regular meeting held on November 21, 2022.

B. ROLL CALL

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez -Yes

Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XII. OLD BUSINESS None

XIII. FINANCE

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 through 14 under Finance.

1. Recommend approval of line item transfers for the Month of November 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in November. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2022. (Backup L-3)
4. Recommend approval of the November bills as attached in the amount of \$471,460.57 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
November 15, 2022 - \$134,129.67
November 30, 2022 - \$130,709.29
December 15, 2022 - \$130,458.17
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for November 2022. (Back-up L-6)
8. Recommend to approve the estimate with Pro Green Landscaping for snow renewal (as needed) in the amount of \$300.00 (Back-up L-7)
9. Recommend to proposal with CM3 to fix the back-door card reader in the amount of \$428.00. (Back-up L-8)
10. Recommend approval of the Education Service Provider Agreement between Vineland Public Charter School and Proximity Learning in the amount of \$27,199.96. (Back-up L-9)
11. Recommend the approval of the quote with Silver Sky in the amount of \$1,272.19. (Back-up L-10)
12. Recommend the estimate with Taylor Darin Claim Service in the amount of \$21,700 to fix the roof. (Back-up L-11)
13. Recommend to approve the school fiscal questionnaire. (Back-up L-12)

14. Recommend to approve the terms of engagement with Bowman and Company Section 125 Cafeteria Plan. (Back-up L-13)

B. ROLL CALL

Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XIV. POLICY UPDATES

XV. PERSONNEL

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to accept the Principal's reports.
1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.

B. ROLL CALL

Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to accept the Executive Director's reports.

1. Report as presented by Mr. Matthew Ackiewicz.
Dr. Garcia comment great job on the 2000 pennies
Wishing everyone a Happy Holiday
Mr. Ackiewicz present the rationale for Proximity service for Science
He addressed plan with regards to the teacher shortage
Will be meeting bi-weekly with the principals to discuss a strategic plan
Partnership with Stockton University

B. ROLL CALL

Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez -Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to adjourn the meeting at 5:51PM.
- B. ROLL CALL
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez -Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried

- C. Next Meeting is on January 23, 2023

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary