

Vineland Public Charter School

Regular Board Meeting

May 8, 2023

Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 083651

I. CALLED TO ORDER

A. Call to Order by the Board President 5:30 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee -Absent

B. Also Present:

1. Matthew Ackiewicz, CEO- Present
CCCSN Executive Director-Present
CCCSN Deputy Director-Present
Dennis Zakroff, Board Secretary/Business Administrator-Present
Christina Murphy, Treasurer-Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal-Present
Ms. Jennifer Hagan, Human Resource Coordinator- Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to adjourn the work session at 5:34 PM.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:34 PM.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

IX. EXECUTIVE SESSION Not required

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to approve the Minutes of the Regular meeting held on April 24, 2023.
- B. ROLL CALL
 - Ms. Vanessa Phillips – Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XII. OLD BUSINESS

XIII. FINANCE

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 through 19 under Finance.
 - 1. Recommend approval of line item transfers for the Month of April 2023. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in April. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2023. (Backup L-3)
 - 4. Recommend approval of the April bills as attached in the amount of \$510,035.62 (Back-up L-4)
 - 5. Recommend approval of the following payrolls (Backup L-5):
 - April 15,2023 -\$130,821.72
 - April 30, 2023 - \$128,310.99
 - 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - 7. Recommend to approve the expense reclassification report for April 2023. (Back-up L-6)
 - 8. Recommend to approve to renew Millville Public Charter School's agreements to consolidate the school nutrition programs and act as the managing entity for food services for Vineland Public Charter School and Bridgeton Public Charter School in 2023-2024.
 - 9. Recommend to approve the proposal with Salem County Special Services for Occupational Therapy for the 2023-2024 school year (Back-up L-7)
 - 10. Recommend to approve the service agreement with Salem County Special Services School District for the 2023-2024 School Year (Back-up L-8)
 - 11. Recommend to approve the request with Brookfield Schools. (Back-up L-9)
 - 12. Recommend to approve the proposal with Inspired Instruction in the amount of \$80,325 for 35 full days of AM/PM Coaching from September 2023-April 2024. (Back-up L-10)

13. Recommend to approve the quote with Silver Sky in the amount of \$23,406.17 for updated hardware. (Back-up L-11)
14. Recommend to approve 3 employees to attend the Strauss Esmay Associates Educational Policy and School Law Seminar. (Back-up L-12)
15. Recommend to approve the 2023-2024 Preschool Budget. (Backup L-13)
16. Recommend to approve the 2023-2024 contract rates with Southern Coastal. (Back-up L-14)
17. Recommend to approve the list of approved teachers for Summer Enrichment at \$25/hr (Back-up L-15)
18. Recommend to approve Mr. Matthew Larson as the Affirmative Action Officer and Dennis Zakroff as the Alternate Contact Person for the Comprehensive Equity Plan.
19. Recommend to approve the contract with Marzano in the amount of \$3,628 for the 2023-2024 (Back-up L-16)
Ms. Murphy requested to review the balance in the checking account for Fund 20, as part of an audit adjustment the balance is in the positive.

B ROLL CALL

Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XIV. POLICY UPDATES

A. Motion Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve item 1 under Policy.

1. Second Reading and adoption of Policy Alert #230 (Back-up POL-1)
 - P 0144 Board Member Orientation and Training (Revised)
 - P & R 2520 Instructional Supplies (M) (Revised)
 - P 3217 Use of Corporal Punishment (Revised)
 - P 4217 Use of Corporal Punishment (New)
 - P 5305 Health Services Personnel (M) (Revised)
 - P & R 5308 Student Health Records (M) (Revised)
 - P & R 5310 Health Services (M) (Revised)
 - P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
 - R 6115.01 Federal Awards/Funds Internal Controls Allowability of Costs (M) (New)
 - P 6115.04 Federal Funds Duplication of Benefits (M) (New)
 - P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
 - P 7440 School District Security (M) (Revised)
 - P 9100 Public Relations (Abolished)
 - P 9140 Citizens Advisory Committees (Revised)
 - R 9140 Citizens Advisory Committee (M) (Abolished)

B. ROLL CALL

Ms. Vanessa Phillips – Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XV. PERSONNEL

A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve items 1 and 3 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
3. Recommend approval for the Staff renewals for FY 2023-2024 (E-1)

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

- A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson
Graduation is scheduled for June 19th

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to accept the Executive Director's reports.

1. Reports as presented by Dr. Garcia and Mr. Matthew Ackiewicz.
Dr. Garcia went over the Educational Service Provide Evaluation Form
Vineland Public Charter School scored 125/140 which Exceeds Standards
Mr. Ackiewicz congratulated Mr. Larson on his recent marriage
Working on next school year with book and supply orders being completed
Students are beginning State testing NJSLA
HR Coordinator Attend a Job Fair working on recruiting staff for next school year.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XIX. ADJOURNMENT

- A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to adjourn the meeting at 6:01 PM.

- B. Next Meeting is on June 19, 2023

C. ROLL CALL

Ms. Vanessa Phillips – Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary