

Vineland Public Charter School

Regular Board Meeting

September 22, 2025

Convenes at 6:45 pm in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:49 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Matthew Larson

IV. ROLL CALL

A. Vanessa Phillips, President- Present
Will Palmer, Vice President-Present
Fatma Gadalla, Trustee-Absent
Octavio Mendez, Trustee-Present
Vanessa Bones, Trustee -Absent

B. Also Present:

1. Matthew Ackiewicz, Superintendent - Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dr. Valerie James, Chief Academic Officer- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Joseph Keyek, Facilities Manager- Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions -No Questions

VI. OPEN TO THE PUBLIC

1. The public may ask questions pertaining to agenda items only. – No Public

VII. APPROVE MINUTES

A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on August 25, 2025.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Will Palmer -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

VIII. OLD BUSINESS (NONE)

IX. FINANCE

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to approve items 1 through 13 under Finance.
1. Recommend approval of line-item transfers for the Month of August 2025. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in August. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2025. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2025. (Backup L-3)
 4. Recommend approval of the August bills as attached in the amount of \$336,541.92 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5)
August 15, 2025 - \$32,765.96
August 31, 2025 - \$20,350.94
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the quote from Silversky for remote maintenance and management in the amount of \$34,928.00 (Back-up L-7)
 8. Recommend to accept the letter of approval from Robert Bumpus for the Annual Certification of School Bus Drivers and Aides packet. (Back-up L-8)
 9. Recommend to approve the bus proposal from H.A. DeHart Son Inc. in the amount of \$160,385.58 (Back-up L-9)
 10. Recommend to approve the reimbursement to the state of New Jersey - NJSA 18A:66-90 for the 2024-2025 school year in the amount of \$91,953.62. (Back-up L-10)
 11. Recommend to approve the quote from Peach Country Mulch for playground mulch in the amount of \$1,425.00. (Back-up L-11)
 12. Recommend to accept the terms of engagement with Bowman & Company for the Section 125 Cafeteria Plan of 2026. (Back-up L-12)
 13. Recommend to approve the LIEP plan for the 2024-2027 School years. (Back-up L-13)
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Mr. Will Palmer -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

X. POLICY UPDATES

- A. Motion by Mr. Octavio Mendez and second motion by Mr. Will Palmer to approve item 1 under Policy.
1. The second reading of Policy No. 235
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Mr. Will Palmer -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XI. PERSONNEL

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2025-2026 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XII. FACILITIES

- A. Motion by Mr. Will Palmer and second by Mr. Octavio Mendez to approve item 1 under Facilities.
 - 1. Recommend approval of the School Integrated Pest Management Plan for the 2025-2026 school year, with Mr. Joseph Keyek as the IPM Coordinator. (Backup F-1)
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Will Palmer and second by Mr. Octavio Mendez to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson or Mr. Joe Zlotek. (SO-1)
 - Mr. Palmer ask about a plan to help 4th graders to improve based on their previous year test scores.
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Will Palmer -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XIV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Phillips and second by Mr. Will Palmer to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
 - Mr. Ackiewicz and Dr James went over the ASP submitted report. They discussed the Superintendent and Chief Academic Officer Walkthrough check off sheet. MR. Ackiewicz showed and discussed what he has gone over the administrative team and the current enrollment versus 6 years ago and the growth of the schools. Dr. James went over her CAO Message to the administrators with regards to In-Service Schedule. She also discussed the District Professional Development Plan (PDP).
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Will Palmer -Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Mr. Will Palmer and second by Mr. Octavio Mendez to accept the Executive Director's reports.

- 1. Report as presented by Dr. Garcia.

Dr. Garcia commented about the issue with the roof and stated good job to the administrators.

- B. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Will Palmer -Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

XVI. ADJOURNMENT

- A. Motion by Mr. Will Palmer and second by Ms. Vanessa Phillips to adjourn the meeting at 7:49 PM.

- B. Next Meeting is on October 27, 2025.

- C. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Will Palmer -Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried.

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary