**Vineland Public Charter School  
Regular Board Meeting  
April 25, 2022  
Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:32 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Dennis Zakroff | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President -Present Art Capriotti, Trustee -Absent Fatma Gadalla, Trustee -Present Octavio Mendez, Trustee -Present Tessa McKenna, Trustee- Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO -Absent CCCSN Executive Director- Present  CCCSN Deputy Director -Present Dennis Zakroff, Board Secretary/Business Administrator- Present Christina Murphy, Treasurer -Present Brian Caulford, Comptroller -Absent Matthew Larson, Principal -Present Joseph Zlotek, Assistant Principal -Absent Annemarie Lucchesi, Bookkeeper-Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to adjourn the work session at 5:34 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:35PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| IX. | RECOMMENDATION TO THE BOARD OF TRUSTEES | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Ms. Vanessa Phillips to approve item 1 under Recommendation to the board of Trustees | |
|  |  | 1. | Recommend accepting the resignation of Art Capriotti |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| X. | EXECUTIVE SESSION | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to enter Executive session at 5:36 PM concerning Personal Matters - Staff renewals for FY 2022-2023 (Backup E-1) | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
|  | C. | Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to return to Regular session at 5:38 PM. | |
|  | D. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Ms. Tessa McKenna to approve the Minutes of the Regular and Executive session meetings held on March 28, 2022. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| XII. | OLD BUSINESS | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Ms. Tessa McKenna to approve items 1 through 14 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of March 2022. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying (Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2022 (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $421,933.56. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  March 15, 2022 - $121,124.09  March 31, 2022 - $123,339.07 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for March 2022. (Backup L-6) |
|  |  | 8. | Recommend approval for the quote with Teaching Strategies for Online PD in the amount of $330.00. (Back-up L-7) |
|  |  | 9. | Recommend approval for the quote with Teaching Strategies for New Jersey Bundle in the amount of $293.70. (Back-up L-8) |
|  |  | 10. | Recommend approval for the tuition reimbursement for Mrs. Howell. (Back-up L-9) |
|  |  | 11. | Recommend approval for the Miracle quote for new playground in the amount of $29,474.37 using Emergent Project Facilities Funding. (Back-up L-10) |
|  |  | 12. | Recommend to approve the estimate with ProGreen Landscaping for spring cleaning in the amount of $600.00. (Back-up L-11) |
|  |  | 13. | Recommend approval of the estimate with ProGreen Landscaping for Lawn maintenance in the amount of $13,300. (Back-up L-12) |
|  |  | 14. | Recommend to approve the Preschool 2022-2023 approval plan. (Back-up L-13) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| XIV. | POLICY UPDATES | | |
| XV. | PERSONNEL | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve items 1 and 3 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the staff list for the 2022-2023 school year attached (Backup E-1) |
|  |  | 3. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| XVI. | FACILITIES (NONE) | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Larson |
|  |  | 2. | Recommend to approve the proposed field trips. (Back-up S0-2) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Dr. Garcia and Mr. Dennis Zakroff. |
|  |  | 2. | Report on School Demographics. (Back-up E-1)  State Testing will take place in May |
|  |  | 3. | Recommend approval for the 2022-2023 school calendar. (Back-up E-2) |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Ms. Tessa McKenna and second by Ms. Fatma Gadalla to adjourn the meeting at 6:04 PM. | |
|  | B. | ROLL CALL  Ms. Vanessa Phillips -YES  Ms. Fatma Gadalla -YES  Mr. Octavio Mendez- YES  Ms. Tessa McKenna YES  All were in favor and the motion carried | |
|  | C. | Next Meeting is on May 23, 2022. | |

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator