

**Vineland Public Charter School
Regular Board Meeting
November 21, 2022**

Convenes at 5:30 pm in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ, 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:34PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 1, 2022.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Matthew Larson
- IV. ROLL CALL
 - A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee -Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, CEO -Present
CCCSN Executive Director-Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator -Present
Christina Murphy, Treasurer- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to adjourn the work session at 5:35 PM.
 - B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Fatma Gadalla -Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones – Yes

All were in favor and the motion carried
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:36 PM.
 - B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Fatma Gadalla -Yes

Mr. Octavio Mendez- Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Minutes of the Regular meeting held on October 24, 2022.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 through 11 under Finance.

1. Recommend approval of line-item transfers for the Month of October 2022. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in October. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2022. (Backup L-3)
4. Recommend approval of the October bills as attached in the amount of \$484,879.61 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
October 15, 2022 - \$132,355.24
October 31, 2022 - \$130,208.06
November 15, 2022 - \$134,129.67
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for October 2022. (Back-up L-6)
8. Recommend to approve the proposal with Inspired Instruction in the amount of \$12,675 for Professional Development. (Back-up L-7)
9. Recommend to approve the proposal with CM3 to perform security services (Back-up L-8)
10. Recommend to approve the amendment of the 403(b) Retirement Plan (Back-up L-9)
11. Recommend to approve the Annual Preschool Operational Plan. (Back-up L-10)

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried

XIV. POLICY UPDATES (NONE)

XV. PERSONNEL

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve items 1 through 2 under Personnel.
1. Recommend approval of the staff list and salaries for the 2022-2023 school year as attached. (Back-up PER-1)
 2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried

XVI. FACILITIES

XVII. SCHOOL OPERATIONS

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to accept the Principal's reports.
1. Reports as presented by Mr. Larson or Mr. Zlotek(Back-up SO-1)
 2. Addendum to Nurses Orders
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Vanessa Philips and second by Ms. Vanessa Bones to accept the Executive Director's reports.
1. Report as presented by Mr. Ackiewicz.
Thank Ms. Philips and Ms. Bones for attending the Charter Renewal
Charter Renewal went well.
Thank you to Mr. Larson, Mr. Zlotek, Mrs. Garcia, Mr. Ackiewicz, Dr. James and Mr. Zakroff for there efforts for preparing and during the Charter Renewal
 2. Reporting on the School demographics (Back-up E-1)
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones – Yes

All were in favor and the motion carried

XIX. ADJOURNMENT

- A. Motion by Ms. Vanessa Philips and second by Mr. Octavio Mendez to adjourn the meeting at ___5:59 PM.
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Fatma Gadalla -Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones – Yes

All were in favor and the motion carried

- C. Next Meeting is on December 19, 2022

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary