

**Vineland Public Charter School  
Regular Board Meeting Minutes  
April 27, 2026**

**Convenes at 6:45 pm in the cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

**I. CALLED TO ORDER**

- A. Call to Order by the Board President 6:46 PM

**II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING**

- A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 27, 2025.

**III. PLEDGE OF ALLEGIANCE**

- A. Led by Mr. Dennis Zakroff

**IV. ROLL CALL**

- A. Vanessa Phillips, President- Present  
Will Palmer, Vice President-Absent  
Fatma Gadalla, Trustee-Present  
Octavio Mendez, Trustee- Present  
Vanessa Bones, Trustee-Present
- B. Also Present:
1. Matthew Ackiewicz, Superintendent- Present  
CCCSN Executive Director- Present  
CCCSN Deputy Director- Present  
Dr. Valerie James, Chief Academic Officer - Present  
Dennis Zakroff, Board Secretary/Business Administrator- Present  
Christina Murphy, Treasurer - Present  
Joseph Keyek, Facilities Manager- Present  
Jennifer Hagan, HR Coordinator- Absent  
Mr. Matthew Larson, Principal-Present  
Mr. Joseph Zlotek, Assistant Principal -Present

**V. REVIEW OF AGENDA**

- A. Questions – No questions

**VI. OPEN TO THE PUBLIC**

1. The public may ask questions pertaining to agenda items only. No public present

**VII. APPROVE MINUTES**

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on March 23, 2026.
- B. ROLL CALL  
Ms. Vanessa Phillips- Yes  
Ms. Fatma Gadalla- Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones -Yes

All were in favor and the motion carried.

## VIII. OLD BUSINESS (NONE)

## IX. FINANCE

- A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to approve items 1 through 16 under Finance.
1. Recommend approval of line-item transfers for the Month of March 2026. (Backup L-1)
  2. Recommend the approval of the Board Secretary's Reports in March. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
  3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2026. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2026. (Backup L-3)
  4. Recommend approval of the March bills as attached in the amount of \$635,716.14 (Back-up L-4)
  5. Recommend approval of the following payrolls (Backup L-5)  
March 15, 2026 - \$154,705.30  
March 31, 2026 - \$156,077.85
  6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  7. Recommend to approve the proposed rates from Salem County Special Services for Itinerant/Shared Services from July 2026 through June 2027 in the amount of \$9,547.37. (Back-up L-7)
  8. Recommend to approve the proposed contract agreement with The Cumberland Cape Atlantic YMCA for the 2026-2027 school year. (Back-up L-8)
  9. Recommend to approve the quote confirmation from CDW-G for promethean boards in the amount of \$9,620.52 (Back-up L-9)
  10. Recommend to approve the quote from School Specialty for classroom furniture in the amount of \$8,622.42 (Back-up L-10)
  11. Recommend to approve the quote from Peach Country Mulch for playground mulch in the amount of 2,000.00. (Back-up L-11)
  12. Recommend to approve the quote confirmation from CDW-G for promethean board wall mounts in the amount of \$417.69. (Back-up L-12)
  13. Recommend to approve the quote confirmation from CDW-G for chrome books in the amount of \$39,657.10. (Back-up L-13)
  14. Recommend to approve the stipend for Sharon Dondero for Preschool Instructional Coach in the amount of \$500 daily rate. (Back-up L-14)
  15. Recommend to approve the quote from Harring Fire Protection for the annual sprinkler inspection in the amount of \$850.00. (Back-up L-15)
  16. Recommend to approve the quote from Harring Fire Protection for the annual fire extinguisher inspection in the amount of \$110.00. (Back-up L-16)
- B. ROLL CALL  
Ms. Vanessa Phillips- Yes

Ms. Fatma Gadalla- Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones -Yes  
All were in favor and the motion carried.

X. POLICY UPDATES – No Updates

XI. PERSONNEL

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve items 1 and 2 under Personnel.
1. Recommend approval of the staff list for the 2025-2026 school year as attached. (Backup PER-1)
  2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL  
Ms. Vanessa Phillips- Yes  
Ms. Fatma Gadalla- Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones -Yes  
All were in favor and the motion carried.

XII. FACILITIES

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve item 1 under Facilities.
1. Reports as presented by Mr. Joseph Keyek. (F-1)
- B. ROLL CALL  
Ms. Vanessa Phillips- Yes  
Ms. Fatma Gadalla- Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones -Yes  
All were in favor and the motion carried.

XIII. SCHOOL OPERATIONS

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to accept the Principal's reports.
1. Reports as presented by Mr. Matthew Larson or Mr. Joe Zlotek. (SO-1)
- B. ROLL CALL  
Ms. Vanessa Phillips- Yes  
Ms. Fatma Gadalla- Yes  
Mr. Octavio Mendez- Yes  
Ms. Vanessa Bones -Yes  
All were in favor and the motion carried.

XIV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Superintendent's Report.
1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)  
Thanked Mr. Keyek for work on getting the playground up and running and the improvements to the building. Stated Ms. Hagan has been working on the future with attending job fair and scheduling Assistant Principal interviews. Mr. Ackiewicz has asked to use the last three snow days be used for June 22,23, and 24 making June 18<sup>th</sup> the last day of school.

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones -Yes

All were in favor and the motion carried.

XV. EXECUTIVE DIRECTOR'S REPORT- Absent no report

A. Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.

B. ROLL CALL

XVI. ADJOURNMENT

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to adjourn the meeting at 7:07 PM.

B. Next Meeting is on May 11, 2026.

C. ROLL CALL

Ms. Vanessa Phillips- Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones -Yes

All were in favor and the motion carried.

Respectfully submitted,

Dennis Zakroff

School Business Administrator/Board Secretary