

**Vineland Public Charter School
Work Session/Regular Board Meeting
February 22, 2021**

Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland, NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:30 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2020
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Christina Murphy
- IV. ROLL CALL
 - A. Vanessa Phillips, President – PRESENT (BY Phone)
Rudy Zuniga, Vice-President – ABSENT
Art Capriotti, Trustee – PRESENT (BY Phone)
Octavio Mendez, Trustee – PRESENT (BY Phone)
Fatma Gadalla, Trustee – PRESENT (BY Phone)
 - B. Also Present:
 - 1. CCCSN Executive Director – ABSENT
CCCSN Deputy Director – ABSENT
Christina Murphy, Board Secretary/Business Administrator – PRESENT (BY Phone)
Mike McClintock, Assistant Business Administrator – PRESENT (BY Phone)
Brian Caulford, Comptroller – ABSENT
Kim Garcia, Principal – ABSENT
Matthew Larson, Assistant Principal – PRESENT (BY Phone)
Joseph Zlotek, Assistant Principal – ABSENT
Courtney Alvarez, Director of Human Resources – PRESENT (BY Phone)
AnneMarie Lucchesi, Bookkeeper – ABSENT
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask question pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Vanessa Phillips and second by Art Capriotti to adjourn the work session at 5:34 PM.
 - B. ALL IN FAVOR
Vanessa Phillips - YES
Art Capriotti,- YES
Octavio Mendez- YES
Fatma Gadalla – YES
Motion passed on an unanimous Roll Call vote.
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:35 PM.
 - B. ROLL CALL
- IX. RECOMMENDATION FOR THE BOARD OF TRUSTEES
 - A. Motion by Fatma Gadilla and second by Art Capriotti to approve item 1.

1. To approve the resignation of Board Member Rudy Zuniga, due to absence of two meetings or more in a row.

B. ROLL CALL

Vanessa Phillips - YES

Art Capriotti,- YES

Octavio Mendez- YES

Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by Vanessa Phillip and second by Octavio Mendez to approve the Minutes of the Regular and Executive session meetings held on January 25, 2021.

B. ROLL CALL

Vanessa Phillips - YES

Art Capriotti,- YES

Octavio Mendez- YES

Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

XII. OLD BUSINESS (None)

XIII. FINANCE

A. Motion by Fatma Gadalla and second by Art Capriotti to approve items 1 through 16 under Finance.

1. Recommend approval of line item transfers for the Month of January 2021. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2015. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2021.(Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$381,440.58 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5):
January 31, 2021 - \$ 105,104.88
February 15, 2021 - \$105,375.19
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification reports for December 2020. (Backup L-6)
8. To approve the SEMI Waiver for FY2021-2022 as attached. (Back-up L-7)
9. To approve the PreSchool budget for FY2021-2022 as attached (Back-up L-8)
10. To approve the salary increase for the attached employee (Back-up L-9)
11. To approve and accept the FY2020 Comprehensive Annual Financial Report, with no findings, as attached.

12. To approve the agreement with Precision HR (affiliate of Delta-T) for part-time custodial services rates of \$25/hr for non-black seal and \$27/hr for black seal. (Back-up L-10)
13. To approve the attached Resolution and Agreement to enter into a Cooperative Pricing System with EdgeMarket Cooperative. (Back-up L-11)
14. To approve contract with Rioch for upgraded copy machine for 48 month at \$623.95. (Back-up L-12)
15. To approve the invoice of \$325.00 from the International Wolf Center (Back-up L-13)
16. To approve the invoice of \$100.00 from the Bridgeton-Cohanick Zoo. (Back-up L-14)

B. ROLL CALL

Vanessa Phillips - YES
 Art Capriotti,- YES
 Octavio Mendez- YES
 Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

XIV. POLICY UPDATES

A. Motion by Fatma Gadalla and second by Octavio Mendez to approve item 1 under Policy.

1. First reading of the policies as attached for Policy Alert 222. (Back-up POL-1)

B. ROLL CALL

Vanessa Phillips - YES
 Art Capriotti,- YES
 Octavio Mendez- YES
 Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

XV. PERSONNEL

A. Motion by Octavio Mendez and second by Fatma Gadalla to approve items 1 through 3 under Personnel.

1. Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
3. To approve the attached ADA Leave (Back-up PER-3)

B. ROLL CALL

Vanessa Phillips - YES
 Art Capriotti,- YES
 Octavio Mendez- YES
 Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Fatma Gadalla and second by Octavio Mendez to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson

B. ROLL CALL

Vanessa Phillips - YES
 Art Capriotti,- YES
 Octavio Mendez- YES
 Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Fatma Gadalla and second by Art Capriotti to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - a. Recommendations for 3 feet spacing with Plexiglas, potentially
 - b. There have been many snow days / virtual days due to weather
 - c. Board Evaluation review – extracurricular activities

- B. ROLL CALL
 - Vanessa Phillips - YES
 - Art Capriotti,- YES
 - Octavio Mendez- YES
 - Fatma Gadalla – YES

Motion passed on an unanimous Roll Call vote.

XIX. ADJOURNMENT

- A. Motion by Fatma Gadalla and second by Octavio Mendez to adjourn the meeting at 6:09 PM.
- B. ALL IN FAVOR
FOUR (4) AYES
- C. Next Meeting is on March 22, 2021

Submitted Respectfully;

Christina Murphy
Board Secretary/Business Administrator

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