**Vineland Public Charter School
Regular Board Meeting
May 24, 2021
Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland, NJ 08361**

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| I. | CALLED TO ORDER |
|   | A. | Call to Order by the Board President 5:32 PM |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING |
|   | A. | Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2020.  |
| III. | PLEDGE OF ALLEGIANCE |
|   | A. | Led by Christina Murphy |
| IV. | ROLL CALL |
|   | A. | Vanessa Phillips, President – PRESENT (By Phone)Art Capriotti, Trustee- ABSENT Fatma Gadalla, Trustee – PRESENT (By Phone)Octavio Mendez, Trustee – PRESENT (By Phone)Tessa McKenna, Trustee-ABSENT  |
|   | B. | Also Present: |
|   |   | 1. | CCCSN Executive Director– PRESENT (By Phone) CCCSN Deputy Director – PRESENT (By Phone)Christina Murphy, Board Secretary/Business Administrator– PRESENT (By Phone)Courtney Alvarez, Director of Human Resources – PRESENT (By Phone)Bian Caulford, Comptroller- ABSENTKim Garcia, Principal- ABSENTMatthew Larson, Assistant Principal Joseph Zlotek, Assistant Principal – PRESENT (By Phone)Annemarie Lucchesi, Bookkeeper– PRESENT (By Phone) |
| V. | REVIEW OF AGENDA |
|   | A. | Questions |
| VI. | OPEN TO PUBLIC |
|   |   | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION |
|   | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to adjourn the work session at 5:35 PM. |
|   | B. | ALL IN FAVORVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| VIII. | CALLED TO ORDER |
|   | A. | Regular meeting called to order by the Board President at 5:36 PM. |
|   | B. | ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| IX. | EXECUTIVE SESSION (NONE) |
| X. | OPEN TO PUBLIC |
| XI. | APPROVE MINUTES |
|   | A. | Motion by Octavio Mendez and second by Fatma Gadalla to approve the Minutes of the Regular and Executive session meetings held on April 26th, 2021. |
|   | B. | ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| XII. | BOARD OPERATIONS |
|   |   | 1. | Recommend approval of the following dates for the Board of Trustees meetings for 2021-2022. All meetings will begin at 5:30 PM in the VPCS Cafeteria (Backup BO-1): July 26August 23 September 27 October 25 November 22December 20 January 24 February 28 March 28 April 25 May 23June 27ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| XIII. | OLD BUSINESS (NONE) |
| XIV. | FINANCE |
|   | A. | Motion by Vanessa Phillips and second by Octavio Mendez to approve items 1 through 30 under Finance. |
|   |   | 1. | Recommend approval of line item transfers for the Month of April 2021. (Backup L-1) |
|   |   | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is not certifying.(Backup materials L-2) |
|   |   | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2021.(Backup materials L-3) |
|   |   | 4. | Recommend approval of the bills as attached in the amount of $ 415,190.09 |
|   |   | 5. | Recommend approval of the following payrolls (Backup L-5): April 30, 2021 - $111,100.17 May 15, 2021 - $ 108, 261.82 |
|   |   | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|   |   | 7. | Recommend to approve the expense reclassification report for April 2021. (Backup L-6) |
|   |   | 8. | To approve the The SRI&ETTC Consortium Fee of $1421 for FY2021-22. (Back-up L-7) |
|   |   | 9. | To approve Purple Corn Press Virtual visit for students for $150. (Back-up L-8) |
|   |   | 10. | To approve stipend for staff (as listed in attachment) during summer program. Payment will be a bi-monthly stipend paid on July 15th and July 30th totaling $2400 ($1200 each pay in July). (Back-up L-9) |
|   |   | 11. | To approve RTK Survey Proposal with Epic Environmental in the amount of $300. (Back-up L-10) |
|   |   | 12. | To ratify the CERTIFICATION OF DE MINIMIS INDIRECT COST RATE of 10% as attached for USDA. (Back-up L-11) |
|   |   | 13. | To approve stipend for two bus drivers Latasha Pittman and Cynthia Bauman during the summer program. Payment will be a stipend twice monthly paid on 7/15 and 7/30 totaling $1200($600 in each pay (Back-up L-12) |
|   |   | 14. | To contract with Brookfield Schools to provide Homebound instruction at a rate of $25/hour for student (Back-up L-13) |
|   |   | 15. | To approve renewing a Working capital loan financed by NJ Community Capital in the amount of $100,000 for FY2022. |
|   |   | 16. | To approve the contract with the School Physician in the amount of $1,500 for the 2021-2022 SY. (Back-up L-14) |
|   |   | 17. | To approve the agreement with Professional Medical Staffing. (Back-up L-15) |
|   |   | 18. | To approve the memorandum concerning the Lead Agency for a Cooperative Purchasing System. (Back-up L-16) |
|   |   | 19. | To approve the contract with LunchTime in the amount of $961.67 for the 2021-2022 SY. (Back-up L-17)  |
|   |   | 20. | To approve the agreement with Therapy Source for the 2021-2022 SY. (Back-up L-18) |
|   |   | 21. | To approve the agreement with E2E Exchange for the 2021-2022 SY (Back-up L-19) |
|   |   | 22. | To approve the contract with Salem County Special Services for the 2021-2022 sy. (Back-up L-20) |
|   |   | 23. | To approve the quote with OnCourse in the amount of $13,546.89. (Back-up L-21) |
|   |   | 24. | To approve the invoice with Dude Solutions for Maintenance Essentials in the amount of $2,983.15 for the 2021-2022 SY. (Back-up L-22) |
|   |   | 25. | To approve the invoice with Dude Solutions for Technology Essentials in the amount of $1,217.16 for the 2021-2022 SY. (Back-up L-23) |
|   |   | 26. | To approve the invoice with Acadience for K-6 Print Material in the amount of $90.00. (Back-up L-24) |
|   |   | 27. | To approve the invoice from Fun in The Sun Inflatables LLC in the amount of $1,900. (Back-up L-25) |
|   |   | 28. | To approve in Propos with Carolyn Burke for the Pre-school Program for the 2021-2022 SY in the amount of $6,000. (Back-up L-26) |
|   |   | 29. | To approve the invoice from Advance Computer Solutions Group in the amount of $34,053.28. (Back-up L-27) |
|   |   | 30. | To approve the quote with Teaching Strategies in the amounts of $293.70 and $330.00 (Back-up L-28) |
|   | B. | ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| XV. | POLICY UPDATES (NONE) |
| XVI. | PERSONNEL |
|   | A. | Motion by Octavio Mendez and second by Famta Gadalla to approve items 1 and 2 under Personnel. |
|   |   | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|   |   | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|   | B. | ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| XVII. | FACILITIES (NONE) |
| XVIII. | SCHOOL OPERAIONS |
|   | A. | Motion by Vanessa Phillips and second by Octavio Mendez to accept the Principal's reports. |
|   |   | 1. | Reports as presented by Mr. Joseph Zlotek. |
|   | B. | ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| XIX. | EXECUTIVE DIRECTOR'S REPORT |
|   | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to accept the Executive Director's reports. |
|   |   | 1. | Report as presented by Dr. Garcia.a. Looking forward for staffing and grants for next yearb. grant monitoring, June 7-9 |
|   | B. | ROLL CALLVanessa Phillips - YESFatma Gadalla - YESOctavio Mendez – YES **Motion passed on an unanimous Roll Call Vote** |
| XX. | ADJOURNMENT |
|   | A. | Motion by Fatma Gadalla and second by Octavio Mendez to adjourn the meeting at 5:58 PM. |
|   | B. | ALL IN FAVOR4 (FOUR) AYES |
|   | C. | Next Meeting is on June 21, 2021.Respectfully Submitted;Christina MurphyBusiness Administrator/Board Secretary  |