**Vineland Public Charter School  
Regular Board Meeting  
May 24, 2021  
Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland, NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 5:32 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2020. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Christina Murphy | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President – PRESENT (By Phone) Art Capriotti, Trustee- ABSENT  Fatma Gadalla, Trustee – PRESENT (By Phone) Octavio Mendez, Trustee – PRESENT (By Phone) Tessa McKenna, Trustee-ABSENT | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director– PRESENT (By Phone)  CCCSN Deputy Director – PRESENT (By Phone) Christina Murphy, Board Secretary/Business Administrator– PRESENT (By Phone) Courtney Alvarez, Director of Human Resources – PRESENT (By Phone) Bian Caulford, Comptroller- ABSENT Kim Garcia, Principal- ABSENT Matthew Larson, Assistant Principal  Joseph Zlotek, Assistant Principal – PRESENT (By Phone) Annemarie Lucchesi, Bookkeeper– PRESENT (By Phone) |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to adjourn the work session at 5:35 PM. | |
|  | B. | ALL IN FAVOR  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:36 PM. | |
|  | B. | ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| IX. | EXECUTIVE SESSION (NONE) | | |
| X. | OPEN TO PUBLIC | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Octavio Mendez and second by Fatma Gadalla to approve the Minutes of the Regular and Executive session meetings held on April 26th, 2021. | |
|  | B. | ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XII. | BOARD OPERATIONS | | |
|  |  | 1. | Recommend approval of the following dates for the Board of Trustees meetings for 2021-2022. All meetings will begin at 5:30 PM in the VPCS Cafeteria (Backup BO-1):  July 26 August 23  September 27  October 25  November 22 December 20  January 24  February 28  March 28  April 25  May 23 June 27  ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** |
| XIII. | OLD BUSINESS (NONE) | | |
| XIV. | FINANCE | | |
|  | A. | Motion by Vanessa Phillips and second by Octavio Mendez to approve items 1 through 30 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of April 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is not certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2021.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $ 415,190.09 |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  April 30, 2021 - $111,100.17  May 15, 2021 - $ 108, 261.82 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for April 2021. (Backup L-6) |
|  |  | 8. | To approve the The SRI&ETTC Consortium Fee of $1421 for FY2021-22. (Back-up L-7) |
|  |  | 9. | To approve Purple Corn Press Virtual visit for students for $150. (Back-up L-8) |
|  |  | 10. | To approve stipend for staff (as listed in attachment) during summer program. Payment will be a bi-monthly stipend paid on July 15th and July 30th totaling $2400 ($1200 each pay in July). (Back-up L-9) |
|  |  | 11. | To approve RTK Survey Proposal with Epic Environmental in the amount of $300. (Back-up L-10) |
|  |  | 12. | To ratify the CERTIFICATION OF DE MINIMIS INDIRECT COST RATE of 10% as attached for USDA. (Back-up L-11) |
|  |  | 13. | To approve stipend for two bus drivers Latasha Pittman and Cynthia Bauman during the summer program. Payment will be a stipend twice monthly paid on 7/15 and 7/30 totaling $1200($600 in each pay (Back-up L-12) |
|  |  | 14. | To contract with Brookfield Schools to provide Homebound instruction at a rate of $25/hour for student (Back-up L-13) |
|  |  | 15. | To approve renewing a Working capital loan financed by NJ Community Capital in the amount of $100,000 for FY2022. |
|  |  | 16. | To approve the contract with the School Physician in the amount of $1,500 for the 2021-2022 SY. (Back-up L-14) |
|  |  | 17. | To approve the agreement with Professional Medical Staffing. (Back-up L-15) |
|  |  | 18. | To approve the memorandum concerning the Lead Agency for a Cooperative Purchasing System. (Back-up L-16) |
|  |  | 19. | To approve the contract with LunchTime in the amount of $961.67 for the 2021-2022 SY. (Back-up L-17) |
|  |  | 20. | To approve the agreement with Therapy Source for the 2021-2022 SY. (Back-up L-18) |
|  |  | 21. | To approve the agreement with E2E Exchange for the 2021-2022 SY (Back-up L-19) |
|  |  | 22. | To approve the contract with Salem County Special Services for the 2021-2022 sy. (Back-up L-20) |
|  |  | 23. | To approve the quote with OnCourse in the amount of $13,546.89. (Back-up L-21) |
|  |  | 24. | To approve the invoice with Dude Solutions for Maintenance Essentials in the amount of $2,983.15 for the 2021-2022 SY. (Back-up L-22) |
|  |  | 25. | To approve the invoice with Dude Solutions for Technology Essentials in the amount of $1,217.16 for the 2021-2022 SY. (Back-up L-23) |
|  |  | 26. | To approve the invoice with Acadience for K-6 Print Material in the amount of $90.00. (Back-up L-24) |
|  |  | 27. | To approve the invoice from Fun in The Sun Inflatables LLC in the amount of $1,900. (Back-up L-25) |
|  |  | 28. | To approve in Propos with Carolyn Burke for the Pre-school Program for the 2021-2022 SY in the amount of $6,000. (Back-up L-26) |
|  |  | 29. | To approve the invoice from Advance Computer Solutions Group in the amount of $34,053.28. (Back-up L-27) |
|  |  | 30. | To approve the quote with Teaching Strategies in the amounts of $293.70 and $330.00 (Back-up L-28) |
|  | B. | ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XV. | POLICY UPDATES (NONE) | | |
| XVI. | PERSONNEL | | |
|  | A. | Motion by Octavio Mendez and second by Famta Gadalla to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XVII. | FACILITIES (NONE) | | |
| XVIII. | SCHOOL OPERAIONS | | |
|  | A. | Motion by Vanessa Phillips and second by Octavio Mendez to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Joseph Zlotek. |
|  | B. | ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XIX. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Dr. Garcia.  a. Looking forward for staffing and grants for next year  b. grant monitoring, June 7-9 |
|  | B. | ROLL CALL  Vanessa Phillips - YES Fatma Gadalla - YES Octavio Mendez – YES  **Motion passed on an unanimous Roll Call Vote** | |
| XX. | ADJOURNMENT | | |
|  | A. | Motion by Fatma Gadalla and second by Octavio Mendez to adjourn the meeting at 5:58 PM. | |
|  | B. | ALL IN FAVOR  4 (FOUR) AYES | |
|  | C. | Next Meeting is on June 21, 2021.  Respectfully Submitted;  Christina Murphy  Business Administrator/Board Secretary | |