**Vineland Public Charter School  
Work Session/Regular Board Meeting  
March 22, 2021  
Convened at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board Secretary at 5:32 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and the Reminder on June 17, 2020. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Mike McClintock | |
| IV. | ROLL CALL | | |
|  | A. | Vanessa Phillips, President – PRESENT (By Phone)  Art Capriotti, Trustee – PRESENT (By Phone) Fatma Gadalla, Trustee – PRESENT (By Phone) Octavio Mendez, Trustee – PRESENT (By Phone) VACANT, Trustee  Tessa McKenna – (Public) | |
|  | B. | Also Present: | |
|  |  | 1. | CCCSN Executive Director – PRESENT (By Phone) CCCSN Deputy Director – PRESENT (By Phone) Christina Murphy, Board Secretary/Business Administrator – PRESENT (By Phone)  Mike McClintock, Assistant Business Administrator – PRESENT (By Phone)  Courtney Alvarez, Director of Human Resources – PRESENT (By Phone) Brian Caulford, Comptroller - ABSENT  Kim Garcia, Principal – ABSENT  Matthew Larson, Assistant Principal – PRESENT (By Phone) Joseph Zlotek, Assistant Principal - ABSENT Annemarie Lucchesi, Bookkeeper – ABSENT |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION | | |
|  | A. | Motion by Fatma Gadalla and second by Art Capriotti to adjourn the work session at 5:34PM. | |
|  | B. | ALL IN FAVOR  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| VIII. | CALLED TO ORDER | | |
|  | A. | Regular meeting called to order by the Board President at 5:35 PM. | |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| IX. | EXECUTIVE SESSION | | |
| X. | OPEN TO PUBLIC | | |
| XI. | APPROVE MINUTES | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to approve the Minutes of the Regular and Executive session meetings held on February 22, 2021. | |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| XII. | OLD BUSINESS (NONE) | | |
| XIII. | FINANCE | | |
|  | A. | Motion by Vanessa Phillips and second by Octavio Mendez to approve items 1 through 14 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of February 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2021.(Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $409,663.55 (Back-up L-4) |
|  |  | 5. | Recommend approval of te following payrolls (Backup L-5):  February 28, 2021 - $104,252.27  March 15, 2021 - $109,853.25 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for February 2021. (Backup L-6) |
|  |  | 8. | To approval the 2021-2022 preliminary budget as attached. (Back-up L-7) |
|  |  | 9. | To approve Tuition Reimbursement and PreApproval for Stefanie Alvarez for $4452 ($2226 split between VPCS, MPCS, BPCS). (Back-up L-8) |
|  |  | 10. | To accept ESSER II funds as attached. (Back-up L-9) |
|  |  | 11. | To approve CARES budget transfers to reflect the following balances as attached. (Back-up L-10) |
|  |  | 12. | To approve the updated Pre-K preliminary budget for 2021-2022 as attached. (Back-up L-11) |
|  |  | 13. | To approve the 2021-2020 renewal adjustment rate for health insurance with Cumberland County Charter School Network and Southern Coastal HIF at -3.19% (Back-up L-12) |
|  |  | 14. | To approve the submission of a custodial bid for FY2022, and authorizing the Assistant Business Administrator to act on behalf of the Business Administrator as a duly authorized designee. |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| XIV. | POLICY UPDATES | | |
|  | A. | Motion by Octavio Mendez and second by Fatma Gadalla to approve items 1 through 2 under Policy. | |
|  |  | 1. | Second Reading and Adoption of Policy Alert 222. (Back-up POL-1) |
|  |  | 2. | To approve year-end vacation use procedure for unused vacation days in the FY2020-2021 school year. (Back-up POL-2) |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| XV. | PERSONNEL | | |
|  | A. | Motion by Octavio Mendez and second by Fatma Gadalla to approve items 1 through 5 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2020-2021 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  |  | 3. | To approve Christian Delacruz' Resignation (Back-up PER-3) |
|  |  | 4. | To approve Stacey Davis' Resignation on April 31st 2021 (Back-up PER-4) |
|  |  | 5. | To approve the requested FMLA- See attached. (Back-up PER-5) |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| XVI. | FACILITIES (NONE) | | |
| XVII. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Fatma Gadalla and second by Art Capriotti to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Mr. Matthew Larson. |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Vanessa Phillips and second by Fatma Gadalla to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Dr. Garcia.  a. West Ed, Federal Gant  b. Grant Monies for COVID |
|  | B. | ROLL CALL  Vanessa Phillips, President – YES  Art Capriotti, Trustee – YES Fatma Gadalla, Trustee – YES Octavio Mendez, Trustee – YES  **Motion passed on a unanimous Roll Call Vote.** | |
| XIX. | ADJOURNMENT | | |
|  | A. | Motion by Octavio Mendez and second by Fatma Gadalla to adjourn the meeting at 6:04 PM. | |
|  | B. | ALL IN FAVOR  **Four (4) AYES** | |
|  | C. | Next Meeting is on April 26, 2021. | |